



Australian Government

HLTHSS003 Perform general cleaning tasks in a clinical setting

Release: 1

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Modification History

Release	Comments
Release 1	This version was released in <i>HLT Health Training Package release 3.0</i> and meets the requirements of the 2012 Standards for Training Packages. Merged HLTMS206D/HLTMS208D. Significant changes to the elements and performance criteria. New evidence requirements for assessment, including volume and frequency requirements. Significant change to knowledge evidence.

Application

This unit describes the skills and knowledge required to perform general cleaning duties to maintain a clinical area in a clean, tidy and fit for use condition.

This unit applies to a variety of workers in the community services and health industry. Tasks may be performed under limited supervision and under predetermined guidelines as part of a broader health or community services role or as part of a specialised cleaning role.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

Elements define the essential outcomes.

Performance criteria specify the level of performance needed to demonstrate achievement of the element.

1. Prepare to clean safely

1.1 Use personal protective equipment in accordance with workplace requirements

1.2 Check and set up cleaning equipment in accordance with manufacturer guidelines and organisation procedures

1.3 Select suitable cleaning agents and measure and prepare in accordance with manufacturer safety guidelines and organisation procedures

ELEMENT**PERFORMANCE CRITERIA**

Elements define the essential outcomes.

Performance criteria specify the level of performance needed to demonstrate achievement of the element.

	1.4 Barricade work site and install appropriate signs to isolate area being cleaned
2. Clean and maintain surfaces in clinical areas	2.1 Identify surface type and texture and select suitable cleaning equipment, agent and method/s 2.2 Remove dirt, soil, stains and spillages from surfaces and clean and dry in accordance with organisation procedures
3. Ensure maintenance of cleaning standards	3.1 Maintain wet areas in an odour, soil and hazard free condition 3.2 Clean unit or location to achieve a low bacteria condition as required by organisation 3.3 Ensure surfaces and areas are regularly cleaned in accordance with the organisation established cleaning schedules and routines 3.4 Follow all infection control procedures to minimise cross-contamination
4. Manage waste	4.1 Assess all waste for health and safety risks and handle in accordance with relevant organisation and workplace health and safety (WHS) requirements 4.2 Remove waste promptly according to established procedures to maintain a clean and tidy area and avoid build-up of unpleasant odours 4.3 Spot clean waste receptacles and surrounds and replace soiled liners to minimise build-up of odour and to maintain a soiled-free appearance
5. Store equipment and cleaning agents safely	5.1 Clean and dry equipment before storage 5.2 Store cleaning agents in accordance with manufacturer instructions and organisation policy

Foundation Skills

The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

No equivalent unit

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>

Assessment Requirements for HLTHSS003 Perform general cleaning tasks in a clinical setting

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Performance Evidence

The candidate must show evidence of the ability to complete tasks outlined in the elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the job role. There must be evidence that the candidate has:

- followed organisation procedures, including selecting correct equipment and agents, to undertake cleaning of a clinical setting with the following hazards:
 - clinical waste
 - body fluid spill
 - sharps.

Knowledge Evidence

The candidate must be able to demonstrate essential knowledge required to effectively complete tasks outlined in the elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the work role. This includes knowledge of:

- organisation procedures relating to cleaning, including:
 - schedules and routines
 - use of cleaning agents
 - surface type requirements
 - sharps handling
 - manual handling
 - infection control

- gross tissue samples
- surface types and textures and suitable cleaning equipment, agents and methods
- manufacturers' guidelines for cleaning equipment and agents
- range and extent of cleaning responsibilities in relation to other aspects of the worker's role
- cleaning hazards, including:
 - clinical waste, body fluids and tissue
 - slippery surfaces
 - loose electrical fittings
 - broken glass
 - high bacteria growths
 - needle stick injuries
 - sharp surfaces
 - fumes from cleaning agents
 - allergic reactions
 - client's cleaning chemical mixtures
 - unlabelled cleaning chemical containers
- types of cleaning agents, including:
 - chemical mixed on the job or pre-mixed
 - neutral PH detergents
 - acidic cleaners
 - graffiti remover.

Assessment Conditions

Skills must have been demonstrated in the workplace or in a simulated environment that reflects workplace conditions. The following conditions must be met for this unit:

- use of suitable facilities, equipment and resources, including:
 - cleaning schedules and routines
 - clinical setting and items to be cleaned
 - personal protective equipment
 - cleaning agents and equipment
- modelling of industry operating conditions.

Assessors must satisfy the Standards for Registered Training Organisations (RTOs) 2015/AQTF mandatory competency requirements for assessors.

Links

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