



Australian Government

HLTENN022 Contribute to the registration, eligibility and assessment of donors

Release: 1

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Modification History

Release	Comments
Release 1	This version was released in <i>HLT Health Training Package release 3.0</i> and meets the requirements of the 2012 Standards for Training Packages. Merged HLTEN521B and HLTEN522C. Significant changes to the elements and performance criteria. New evidence requirements for assessment, including volume and frequency requirements. Removed pre-requisites. Significant change to knowledge evidence.

Application

This unit describes the skills and knowledge required to register and assess blood donors for whole blood, red cells, platelets, plasma and other blood components donated as whole blood or through the process of apheresis. It does not include haemoglobin testing.

This unit applies to enrolled nursing work carried out in consultation and collaboration with registered nurses, and under supervisory arrangements aligned to the Nursing and Midwifery Board of Australia regulatory authority legislative requirements.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

Elements define the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element.

1. Register a donor giving blood and blood components

1.1 Identify whether the donor is a new, lapsed or regular donor and use appropriate documentation according to information gained

1.2 Use eligibility assessment tools in an appropriate manner and at a level and pace that elicits informative responses

1.3 Check donor records against responses, and identify and record discrepancies, inconsistencies, omissions

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and ambiguities in information, and report to designated personnel

1.4 Respond to the donor's questions and, before seeking their consent, seek feedback from the donor to confirm that they understand the nature and purpose of procedures

1.5 Record donor information clearly and accurately into the donor record, including the donor decision and signed consent

1.6 Refer accurate information to the appropriate person in line with organisation policies and procedures, where donor information indicates unsuitability to donate

1.7 Maintain confidentiality of the donor

2. Assess suitability for blood and blood component donation

2.1 Check the donor against selection criteria requirements for blood and blood component donations

2.2 Provide accurate information about the nature and sequence of session activities appropriate to the donor's needs and concerns

2.3 Explain clearly and sensitively to the donor where information obtained indicates they may not be able to donate, outlining the reasons for seeking further guidance

2.4 Interpret haematological results to identify variation from normal health status and refer to registered nurse

2.5 Determine that ante-cubital veins are easily accessible in both arms and, if not, refer to registered nurse

3. Observe a person's behaviour before and after donation and report any physical irregularity

3.1 Observe donor behaviour for any physical observations that may indicate a potential situation such as anxiety or fainting

3.2 Alert supervising registered nurse and take action in line with organisation policies and procedures to ensure donor safety

3.3 Document and report incident to designated person

ELEMENT

Elements define the essential outcomes

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

in line with organisation policies and procedures

Foundation Skills

The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>

Assessment Requirements for HLTENN022 Contribute to the registration, eligibility and assessment of donors

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Performance Evidence

The candidate must show evidence of the ability to complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the job role. There must be evidence that the candidate has:

- undertaken work in adherence with Nursing and Midwifery Board of Australia professional practice standards, codes and guidelines
- registered and assessed 3 people as donors for blood or blood products.

Knowledge Evidence

The candidate must be able to demonstrate essential knowledge required to effectively complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the work role. This includes knowledge of:

- apheresis – the process of ‘skimming off’ the stem cells from blood to be used for transplant or stored in frozen form until needed
- organisation policy and procedures, including standard operating procedures (SOPs)
- documentation and components of donor declaration form
- importance and potential impact of the quality of the donation, and the reasons for careful selection of donors of blood or blood components including:
 - infectious diseases and their incubation periods
 - age, height and weight
 - health of donor including recent surgery, invasive procedures, immunisations, injury or illness
 - family health history

- frequency of donation
- geographical locations prior to donation which require special consideration
- lifestyle
- medications
- occupational activities that are considered hazardous
- recreational activities that are considered hazardous
- workers compensation
- safety of blood supply
- safety of recipients
- safety of service provided to customers
- safety of staff
- production of a quality product
- types of donations including:
 - plasma
 - platelet
 - red blood cell plasma
- purpose and use of apheresis donations including timeframe requirements
- purpose and use of blood and blood products, including types and functions of infusion and transfusion
- safe disposal, and minimisation of waste of resources resulting from collection of unsuitable donations
- World Health Organisation guidelines including:
 - selection of blood donors
 - international travel and health vaccination requirements
- Australian code of good manufacturing practice for human blood and blood components, human tissues and human cellular therapy products
- Australian Red Cross service – for blood and blood products donations
- monthly index of therapeutic agents (MIMS)
- National Blood Transfusion Committee – safe transfusion practice.

Assessment Conditions

Skills must have been demonstrated in the workplace or in a simulated environment that reflects workplace conditions. The following conditions must be met for this unit:

- use of suitable facilities, equipment and resources in line with the Australian Nursing and Midwifery Accreditation Council's Standards
- modelling of industry operating conditions including access to real people for simulations and scenarios in enrolled nursing work.

Assessors must satisfy the Standards for Registered Training Organisations (RTOs) 2015/AQTF mandatory competency requirements for assessors

In addition, assessors must hold current registration as a Registered Nurse with Nursing and Midwifery Board of Australia.

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