



Australian Government

HLTCCD001 Apply an understanding of the health care system to clinical coding practice

Release: 2

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Modification History

Release	Comments
Release 2	Release 2 HLTCCD001 Apply an understanding of the health care system to clinical coding practice supersedes and is equivalent to Release 1 HLTCCD001 Apply an understanding of the health care system to clinical coding practice. Updated: Mapping details and minor corrections.
Release 1	HLTCCD001 Apply an understanding of the health care system to clinical coding practice no equivalent unit.

Application

This unit describes the performance outcomes, skills and knowledge required to apply an understanding of the health care system to clinical coding job roles. It includes applying an understanding of the regulatory and legislative frameworks, health care funding mechanisms and the structure of the health care system to inform clinical coding practices.

This unit applies to clinical coders who are responsible for interpreting and extracting patient clinical information for the purposes of clinical coding. Work may be performed as an individual and as part of a team under limited supervision.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Clinical Coding

Unit Sector

Health Administration

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element.

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|--|--|
| 1. Identify significant factors affecting clinical coding work. | 1.1. Identify key stakeholders and their role in health care service delivery.
1.2. Identify external factors that impact the health care system and their influence on clinical coding outcomes. |
| 2. Identify the legislative and regulatory frameworks. | 2.1. Research the scope, structure and functions of public and private health care service providers and identify relevant statutory and government reporting requirements for coded clinical data.
2.2. Identify national and jurisdictional agreements, legislation and policies that relate to clinical coding practices.
2.3. Analyse the impact of identified legislative and regulatory frameworks and policies on coded clinical data. |
| 3. Analyse impact of health care worker roles and patient journeys on clinical coding. | 3.1. Identify the different roles and scope of practice of health care service professionals and how they interact to achieve patient outcomes.
3.2. Identify the responsibilities, communication channels and key organisational structures of health care service environments.
3.3. Identify how different health care service environments and various clinical disciplines influence the patient journey and patient management pathways.
3.4. Analyse impacts of distinct patient management pathways on clinical coding. |
| 4. Investigate the relationship between funding and clinical coding. | 4.1. Determine current classifications, sources and models of funding for health care service providers.
4.2. Identify the principles of funding models and their impact on clinical coding work. |
| 5. Identify the usage of coded clinical data. | 5.1. Identify national and local organisations that provide guidance, direction and influence clinical coders' work activities.
5.2. Determine how coded clinical data is used to facilitate clinical research, health service planning, improved |

patient outcomes and safety.

- 5.3. Determine expected timeframe and accuracy rate for completion of coded clinical data according to statutory, government and organisational requirements.

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

No Equivalent Unit

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>

Assessment Requirements for HLTCCD001 Apply an understanding of the health care system to clinical coding practice

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Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- identify at least three different national or jurisdictional policies and how they impact on clinical coding work
- identify at least three models of health care service funding including:
 - principles and purpose
 - effect on clinical coding procedures
- for at least three different health care service providers identify:
 - structure and functions
 - the range of health professional roles and how they support patient outcomes
 - variations in patient management pathways
 - how the above factors impact on clinical coding work.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- national and jurisdictional legislation, agreements and policies relating to clinical coding
- scope, structure and functions of public and private hospital and other health care service providers

- roles of health care professionals:
 - types of roles
 - scope of practice of roles
 - responsibilities and reporting lines
 - clinical disciplines as listed on the Australian Health Practitioner Regulation Agency (AHPRA) website for registered practitioners
- funding models for health care service providers:
 - source
 - purpose
 - structure
- concept of clinical coding and Diagnosis Related Groups (DRG)
- uses of coded data including health care services planning and monitoring, research, epidemiology, funding model development and quality improvement activities
- different pathways for management of patients:
 - non-admitted
 - emergency
 - admitted including same day admissions
 - sub-acute and non-acute
 - post discharge
- impact of incorrect coding of clinical data
- external factors influencing the health care system and their impact on clinical coding outcomes:
 - political
 - economic
 - social.

Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated environment that reflects workplace conditions.

Assessment must ensure access to:

- organisational policies and procedures
- National and State or Territory agreement and legislation relevant to clinical coding
- sources of information on factors that relate to and impact on the work of clinical coding

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

Links

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<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>

