



Australian Government

Assessment Requirements for HLTAMED001 Work under instructions to support the safe use of medications

Release: 1

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Modification History

Not applicable.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- discuss and confirm the medication requirements of five different Aboriginal and/or Torres Strait Islander clients with an authorised primary health care team member
- for each of the five clients:
 - observe and apply the Rights of Medication Administration
 - provide information about medication purpose, prescription instructions and dosage, and clarify client understanding
 - assist client to measure dosage
 - assist client to self-administer medication
 - provide information about storage and transport of their medications
 - document, in client records, accurate details of medications taken and information provided
- across the five clients collectively, assist with a total of five different medications including:
 - prescribed medications
 - over the counter medications
- across the five clients collectively, provide assistance to use medications by a total of three different routes or methods
- according to actual client interactions or case studies:
 - recognise two adverse effects from medications
 - provide response
 - accurately record details of the event in client records.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- organisational policies and procedures for:
 - documenting information provided to client and informed consent
 - reporting and referring problems, emergency situations and adverse effects and events from medications

- client recording keeping for medications
- legal responsibilities and boundaries of medicines authority applicable in the local state or territory for:
 - Aboriginal and/or Torres Strait Islander health workers generally and own job role in assisting clients to safely use medication
 - other authorised primary health care team members
- sources of information about medications:
 - types that are used by primary health care organisations including Standard Treatment Manuals (STM) and how to access
 - purpose, format and inclusions
 - how to use to identify details about medications including what they are used for, how they work, common side effects and routes of administration
- documents used for client medication management, and their purpose, format, inclusions and secure storage requirements:
 - medication records
 - medication charts
- how to use medication management documents and technology to:
 - identify client allergies and adverse drug reactions (ADR)
 - find instructions for client medications, including dose, route of administration, frequency and time
 - record medications taken or refused by clients
 - record adverse effects and events
- main reasons for errors in the use of medications management documents, potential impacts and reporting requirements
- common terms and abbreviations used for medications and dosages
- the Rights ('Rs') of Medication Administration, what each means and when each is used while assisting clients with their medications
- commonly used prescribed, complementary and over the counter medications:
 - purpose and therapeutic effects
 - consequences of incorrect use
 - consequences of taking via incorrect route
 - common side effects
 - potential adverse effects and events
 - storage requirements, including secure storage for scheduled medicines
 - transportation requirements including the importance of cold chain management
- common reasons for securing medications and methods that clients can use to correctly secure:
 - keeping medication away from children
 - theft by those with drug addictions
- types of locally available traditional bush medications and their benefits, effects, side effects and how they are administered
- features and use of equipment used to assist others to measure and take medication

- infection control procedures used when assisting others to take medication
- how to safely handle and dispose of sharps.

Assessment Conditions

Skills must be demonstrated in a health service workplace within a multidisciplinary primary health care team, and under the supervision of an authorised member of the primary health care team.

Evidence of performance must be gathered:

- during on-the-job assessments in the workplace under live conditions while interacting with Aboriginal and/or Torres Strait Islander people, or
- during off-the-job assessments in the workplace, not under live conditions, using simulated activities while interacting with Aboriginal and/or Torres Strait Islander people.

Evidence of workplace performance can be gathered and reported through third party report processes. (Refer to the Companion Volume Implementation Guide for information on third party reporting.)

Evidence can be supplemented by assessments in a simulated workplace environment using simulated activities, scenarios or case studies only when:

- the full range of situations covered by the unit cannot be provided in the individual's workplace, or
- situations covered by the unit occur only rarely in the individual's workplace.

Assessment must ensure the use of:

- medications (placebo medications can be used for any simulated activities)
- equipment to measure and assist clients to self-administer medications
- clinical waste and sharps disposal bins
- client records:
 - medication records
 - medication charts
- template forms or reports for documenting information provided
- organisational policies and procedures for:
 - documenting information provided to client and informed consent
 - reporting and referring problems, emergency situations and adverse effects and events from medications
 - client recording keeping for medications.

Assessors must satisfy the Standards for Registered Training Organisations requirements for assessors, and:

- be an Aboriginal and/or Torres Strait Islander person who has applied the skills and knowledge covered in this unit of competency through experience working as an Aboriginal and/or Torres Strait Islander health worker or practitioner, or

- be a registered health practitioner with experience relevant to this unit of competency and be accompanied by, or have assessments validated by, an Aboriginal and/or Torres Strait Islander person.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>