



Australian Government

HLT45015 Certificate IV in Dental Assisting

Release: 1

HLT45015 Certificate IV in Dental Assisting

Modification History

Release	Comments
Release 1	<p>This version was released in <i>HLT Health Training Package release 3.0</i> and meets the requirements of the 2012 Standards for Training Packages.</p> <p>Change to packaging rules. Minimum work requirements of 250 hours. Supersedes HLT43012</p>

Qualification Description

This qualification reflects the role of workers who provide an advanced level of assistance to a dentist, dental hygienist, dental prosthetist, dental therapist or oral health therapist, which contributes to the quality of oral health care.

To achieve this qualification, the candidate must have completed at least 250 hours of work as detailed in the Assessment Requirements of the units of competency.

Jurisdictional legislative radiation licensing requirements may apply to candidates who undertake Group A electives for Radiography specialisation. If Radiography units or a Radiology specialisation is not selected, no licensing, legislative, regulatory or certification requirements apply to this qualification at the time of publication.

^ From 1 July 2022 the core unit HLTAID003 must no longer be delivered and will be replaced in the Packaging Rules by the unit HLTAID011 - for more information see: <https://asqa.gov.au/news-events/news/reminder-about-superseded-hlt-first-aid-units>

Packaging Rules

Total number of units = 14

- 10 core units
- 4 elective units, consisting of:
 - at least 3 units must be from those units listed under Groups A, B, C, D or E
 - up to 1 unit from any endorsed Training Package or accredited course – these units must be relevant to the work outcome

Any combination of electives that meets the rules above can be selected for the award of the *Certificate IV in Dental Assisting*. Where appropriate, electives may be packaged to provide a qualification with a specialisation.

Packaging for each specialisation:

- All Group A electives must be selected for award of the *Certificate IV in Dental Assisting (Radiography)*
- All Group B electives must be selected for award of the *Certificate IV in Dental Assisting (Oral Health Promotion)*
- All Group C electives must be selected for award of the *Certificate IV in Dental Assisting (General Anaesthesia and Conscious Sedation)*
- All Group D electives must be selected for award of the *Certificate IV in Dental Assisting (Technical Records)*
- All Group E electives must be selected for award of the *Certificate IV in Dental Assisting (Dental Practice Administration Work)*

All electives chosen must contribute to a valid, industry-supported vocational outcome.

Core units

CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTAID003	Provide first aid
^ HLTAID011	Provide First Aid (must be delivered from 1 July 2022)
HLTDEN001	Prepare for and assist with oral health care procedures
HLTDEN002	Assist with dental radiography
HLTDEN003	Assist with administration in dental practice
HLTINF001	Comply with infection prevention and control policies and procedures
HLTINF002	Process reusable medical devices and equipment
HLTINF003	Implement and monitor infection prevention and control policies and procedures
HLTWHS003	Maintain work health and safety

Elective units

Group A electives – RADIOGRAPHY specialisation

HLTDEN007	Apply the principles of radiation biology and protection in dental practice
HLTDEN008	Prepare to expose a prescribed dental radiographic image
HLTDEN009	Produce a prescribed dental radiographic image

***Group B electives –
ORAL HEALTH
PROMOTION
specialisation***

- | | |
|-----------|--|
| HLTDEN004 | Implement an individualised oral hygiene program |
| HLTDEN010 | Implement an oral hygiene program for older people |
| HLTDEN011 | Implement an oral health promotion program |

***Group C electives – GENERAL ANAESTHESIA AND CONSCIOUS SEDATION
specialisation***

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|-----------|--|
| HLTDEN005 | Assist in oral health care procedures during general anaesthesia |
| HLTDEN006 | Assist in oral health care procedures during conscious sedation |

***Group D electives –
TECHNICAL
RECORDS
specialisation***

- | | |
|-----------|-------------------------------------|
| HLTDEN012 | Take an impression for study models |
| HLTDEN014 | Take a clinical photograph |
| HLTDET001 | Construct models |
| HLTDET002 | Construct custom impression trays |

***Group E electives –
DENTAL PRACTICE
ADMINISTRATION
WORK specialisation***

- | | |
|-----------|---|
| HLTDEN013 | Allocate treatment appointments according to priority |
| BSBADM409 | Coordinate business resources |
| BSBMED401 | Manage patient recordkeeping system |

Other electives

CHCEDU001	Provide community focused health promotion and prevention strategies
HLTDET003	Construct registration rims
HLTDET005	Construct thermoformed bases and appliances
HLTOHC001	Recognise and respond to oral health issues
HLTOHC002	Inform and support patients and groups about oral health
HLTOHC003	Apply and manage use of basic oral health products
HLTOHC004	Provide or assist with oral hygiene
HLTTHE001	Handle and care for operating theatre equipment
HLTTHE002	Assist with preparation of clients for operative procedures
HLTTHE003	Provide intra-operative equipment and technical support
BSBMED301	Interpret and apply medical terminology appropriately
BSBRSK401	Identify risk and apply risk management processes
BSBPMG413	Apply project human resources management approaches
TAEDEL301A	Provide work skill instruction
TLIP5037A	Develop workplace policy and procedures

Qualification Mapping Information

No equivalent qualification.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>