



Australian Government

Assessment Requirements for FWPCOT5211 Implement forest management certification scheme

Release: 1

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Modification History

Release	Comments
Release 1	This version released with FWP Forest and Wood Products Training Package Version 7.0.

Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has coordinated all processes for one internal forest management certification scheme audit.

In performing this task, the individual has:

- prepared all required documents
- responded to audit reports and provided clear evidence of remedial actions taken for non-compliant issues
- prepared a written report on audit outcomes.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- forest certification:
 - purpose
 - benefits
 - forest management certification standards
 - procedures for gaining certification
 - schemes operating in Australia
- purpose and key content and of the Illegal Logging Prohibition Act 2012 or superseding law
- purpose and key content of the current Forest Management Certification and Chain of Custody standards applicable in Australia
- forest certification bodies and systems
- industry and workplace standards for managing the traceability of certification system documents

- format, content and use of documents and registers used for certification, audit and quality purposes, including:
 - timber source documents
 - quality records
 - numbering and labelling documents
- internal audit processes, including:
 - purpose of internal audits
 - scheduling requirements for audits
 - role of internal auditors
 - process for preparing and presenting required documents
 - requirements for and methods of responding to non-compliances and process improvements identified by audit
- workplace and legal requirements for reporting incidents of non-compliance
- format, content and use of the following plans and reports:
 - audit reports
 - system improvement plans
 - reports on system operation
 - reports on breaches of compliance
- workplace standards, requirements, policies and procedures for implementing forestry certification systems.

Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
 - skills must be demonstrated in a forest work environment or an environment that accurately represents workplace conditions
- resources, equipment and materials:
 - computers, keyboards, printers
 - reference materials related to forest certification system, including standards and previous reports
- specifications:
 - workplace policies and procedures for implementing a forestry certification system.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0d96fe23-5747-4c01-9d6f-3509ff8d3d47>