



Australian Government

FWPCOT5207 Implement sustainability in the workplace

Release: 1

FWPCOT5207 Implement sustainability in the workplace

Modification History

Release	Comment
1	Replace equivalent unit FPICOT5207A Implement sustainability in the workplace which was first released with FPI11 Forest and Forest Products Training Package Version 2.2

Application

This unit of competency describes the outcomes required to manage the implementation of sustainability policy and practice. It can apply to the full scope of forest and wood products industry workplaces and to operations of all sizes.

The unit applies to job roles including Community Liaison Officer, Designer (Manufacturing and Engineered Wood Products), Environmental Planner and Manager, Forest/Timber Harvester, Forest Auditor or Forest Planner, Forest Sustainability Manager, Forestry Manager, General Manager, Plantation Manager, Sustainability Manager, Technical Forester, Technical Services Officer, Technical Services Manager and Value Recovery Officer.

No licensing, legislative, regulatory, or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil.

Unit Sector

Common Technical

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions.</i>
1. Participate in the review of sustainability practices	1.1 Review existing policies and workplace processes and procedures for incorporation of workplace sustainability practices.

ELEMENTS	PERFORMANCE CRITERIA
	1.2 Provide information to assist in defining scope of workplace sustainability requirements. 1.3 Document recommendations and provide feedback for changes to policies, processes and procedures. 1.4 Provide feedback on draft policy and strategies to effectively integrate sustainability within operational area/s.
2. Prepare for implementation	2.1 Assess sustainability policy and implementation requirements in consultation with appropriate personnel. 2.2 Determine appropriate targets and indicators in consultation with appropriate personnel. 2.3 Determine resource requirements and implementation timelines. 2.4 Identify processes and develop action plans to facilitate policy implementation.
3. Manage the implementation process	3.1 Communicate sustainability policy, changes to processes and procedures, targets and indicators resulting from new sustainability policy. 3.2 Provide support to staff to meet sustainability responsibilities. 3.3 Monitor achievements against action plans and update plans as required. 3.4 Develop processes to continually review effectiveness of sustainability policy and practices.
4. Evaluate implementation of sustainability policy and practice	4.1 Evaluate targets and indicators and assess performance on an ongoing basis. 4.2 Seek feedback from staff on ability to meet targets. 4.3 Evaluate changing trends and consider opportunities for improved sustainability policy and practice. 4.4 Develop reports on evaluation recommending improvements.

Foundation Skills

This section describes those core and employment skills that are essential to performance and are not explicit in the performance criteria.

Oral communication skills to:	• Provide clear unambiguous instructions on sustainability policy content, processes, procedures, targets and indicators to operational staff members.
Reading skills to:	• Interpret complex and unfamiliar sustainability policy, implementation plans and targets and indicators.
Writing skills to:	• Develop and document comprehensive action plans and evaluation reports including rationale for recommended changes to policy.
Planning and organising skills to:	• Source, collect and organise a range of data about performance against targets. • Efficiently and logically manage logistics for implementing sustainability policy and practice.
Technology skills to:	• Use a computer, keyboard and software to prepare and maintain records and reports.

Unit Mapping Information

FPICOT5207A Implement sustainability in the workplace

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0d96fe23-5747-4c01-9d6f-3509ff8d3d47>