



Australian Government

**Assessment Requirements for
FWPCOT3345 Develop knowledge of chain
of custody certification requirements for
forest and wood products**

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Modification History

Release	Comments
Release 1	This version released with FWP Forest and Wood Products Training Package Version 8.0.

Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has:

- identified the chain of custody certification body and chain of custody certification scheme relevant to own workplace
- identified workplace chain of custody procedures relevant to own work
- complied with legislation, standards and codes of practice relevant to chain of custody operations
- identified and confirmed the meaning of one chain of custody logo, trademark or label relevant to own work
- checked two workplace documents relevant to own work for compliance with chain of custody requirements
- identified one product group covered by certification system relevant to job role
- identified one potential non-compliance with chain of custody requirements relevant to own work and identified appropriate follow-up action.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- purpose of chain of custody certification
- legislation, standards and codes of practice relevant to chain of custody
- relationship between forest management certification and chain of custody certification
- objectives of chain of custody certification
- basic components of chain of custody system, including:
 - system for sourcing, purchasing, acquiring and receipting certified materials, including certification at product level, due diligence and illegal logging

- system for handling certified material including arrangements for keeping certified materials separated from non-certified materials
- system for providing certified material to customers
- compliance requirements
- title, purpose and basic content of chain of custody certification standards
- social, economic and environmental benefits of chain of custody for forest and wood products industry, enterprises, consumers
- chain of custody workplace procedures relevant to job role
- types of material – certified, neutral and other
- chain of custody implementation methods, including physical separation method, percentage-based method and credit method
- type and purpose of chain of custody workplace documentation relevant to job role
- product groups relevant to job role
- types, meaning and uses of chain of custody logos, trademarks and labels
- chain of custody record-keeping requirements relevant to job role
- purpose of chain of custody audits.

Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- resources, equipment and materials:
 - samples of chain of custody workplace documentation relevant to wood and forest products industry
 - chain of custody certification labels and logos relevant to wood and forest products industry
- specifications:
 - workplace chain of custody certification policy and procedures.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0d96fe23-5747-4c01-9d6f-3509ff8d3d47>