



Australian Government

FWPCOT3250 Prepare timber to meet import/export compliance requirements

Release: 1

FWPCOT3250 Prepare timber to meet import/export compliance requirements

Modification History

Release	Comment
1	Replaces equivalent FPICOT3250A Prepare timber to meet import/export compliance requirements, which was first released with FPI11 Forest and Forest Products Training Package Version 1. This is the first release of this unit in the new standards format.

Application

This unit of competency describes the outcomes required to ensure timber meets compliance requirements for import/export.

The unit applies to those who assess timber for import/export requirements in a variety of work settings including:

- timber harvesting
- sawmill
- woodchip mill
- veneer mill
- board/plywood mill
- timber and wood products production
- timber and wood products sales and service.

Licensing, legislative, regulatory or certification requirements apply to this unit in some states and territories at the time of publication, and may differ according to state or territory jurisdiction.

Pre-requisite Unit

Nil

Unit Sector

Harvesting and Haulage

Sawmilling and Processing

Timber Manufactured Products

Timber Merchandising

Elements and Performance Criteria

ELEMENTS <i>Elements describe the essential outcomes.</i>	PERFORMANCE CRITERIA <i>Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions.</i>
1. Review regulatory requirements for import/export of timber	1.1 Identify and follow environmental legal requirements for preparing timber to meet import/export compliance requirements 1.2 Biosecurity requirements relevant to timber import/export are identified 1.3 Confirm and interpret compliance requirements. 1.4 Examine organisational compliance requirements for critical implications, risks and consequences of possible breaches.
2. Ensure timber compliance for import/export	2.1 Identify timber for import/export and assess wood properties. 2.2 Examine timber for identify biohazards associated with the particular species and undertake a risk assessment. 2.3 Determine the need for timber treatment and arrange for any required treatments to be carried out. 2.4 Establish the need for phytosanitary certificates and arrange for procurement.
3. Document compliance requirements	3.1 Complete and check branding of timber in line with regulatory requirements. 3.2 Obtain forest certification records and forward to relevant authorities. 3.3 Complete compliance records and reports and submit to appropriate internal and external personnel 3.4 Report breaches of compliance to those with sufficient authority to correct them.

Foundation Skills

This section describes those core and employment skills that are essential to performance and are not explicit in the performance criteria.

Reading skills to:	interpret regulatory requirements and workplace documentation.
--------------------	--

Oral communication skills to:	liaise with government and customs officials, customers and suppliers who are sometimes from different countries and cultures.
Numeracy skills to:	calculate timber volumes, costs and treatment strengths.

Range of Conditions

Not Applicable

Unit Mapping Information

FPICOT3250A Prepare timber to meet import/export compliance requirements

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0d96fe23-5747-4c01-9d6f-3509ff8d3d47>

Assessment Requirements for FWPCOT3250 Prepare timber to meet import/export compliance requirements

Modification History

Release	Comment
1	Replace equivalent FPICOT3250A Prepare timber to meet import/export compliance requirements, which was first released with FPI11 Forest and Forest Products Training Package Version 2.2. This is the first release of this unit in the new standards format. Assessment requirements now specify the performance and knowledge evidence, as well as assessment conditions for this unit of competency. These sections simplify and replace components used in the previous unit format, including 'Required Skills and Knowledge, Evidence Guide and Range Statement

Performance Evidence

A person demonstrating competency in this unit must satisfy all of the elements, performance criteria and foundation skills of this unit. If a specific volume or frequency is not stated below, then evidence must be provided that the following requirements have been performed on at least one occasion:

- follow regulatory requirements and codes of practice relevant to importing/exporting timber
- follow organisational policies and procedures relevant to importing/exporting timber
- interpreting regulatory requirements for importing/exporting timber in Australia
- identify timber species, wood properties and timber biohazards
- determine compliance requirements for the organisation in relation to importing/exporting timber, and the risks and consequences of breaches
- examine timber and determine the appropriate requirements for compliance
- ensure appropriate arrangements are made for compliance
- complete documentation related to compliance.

Knowledge Evidence

A person competent in this unit must be able to demonstrate knowledge of:

- regulations, standards and codes of practice for identifying timber import and export requirements including knowledge of customs and biosecurity requirements
- environmental protection requirements, including the safe disposal of waste material

- organisational and site standards, requirements, policies and procedures for identifying timber import and export requirements
- timber species identification techniques
- wood properties and how these relate to fungal and insect risks associated with importing/exporting timber
- range of timber treatments meeting biosecurity requirements
- branding and labelling requirements to ensure compliance
- forest certification systems and chain of custody procedures
- established communication channels and protocols
- procedures for recording and reporting records and information.

Assessment Conditions

The following resources must be made available:

- timber for import or export
- relevant personnel for the purposes of communicating information
- documents, spreadsheets and commonly used proforma documents
- regulations, workplace requirements and site standards for preparing timber to meet import/export compliance requirements.

Competency is to be assessed in the workplace or a simulated environment that accurately reflects performance in a real workplace setting.

Assessor requirements

Assessors must:

- hold the appropriate assessor competency standards as outlined in regulations; and
- be able to demonstrate vocational competencies at least to the level being assessed; and
- be able to demonstrate how they are continuing to develop their VET knowledge and skills as well as maintaining their industry currency and assessor competence.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0d96fe23-5747-4c01-9d6f-3509ff8d3d47>