



Australian Government

FWPCOT3222 Present forestry information and interpretations programs

Release: 1

FWPCOT3222 Present forestry information and interpretations programs

Modification History

Release	Comment
1	Replaces equivalent FPICOT3222B Present forestry information and interpretations programs, which was first released with FPI11 Forest and Forest Products Training Package Version 1. This is the first release of this unit in the new standards format.

Application

This unit of competency describes the outcomes required to deliver forestry information and interpretations programs to client groups. The unit also includes the evaluation of program outcomes.

The unit applies to Forestry worker, Arboriculture worker, Farm forestry worker, Nursery worker

Plantation establishment worker, Plantation forest officer, Silviculturist.

No licensing, legislative, regulatory, or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Forest Growing and Management

Harvesting and Haulage

Sawmilling and Processing

Elements and Performance Criteria

<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions.</i>
1. Plan information and interpretations programs	1.1 Identify suitable topics or themes and assess against existing programs and organisational priorities.

	1.2 Obtain necessary approvals from appropriate personnel and organize resources in line with organisational procedures. 1.3 Develop promotional material in a format suitable for dissemination to target participants in line with program timeframes
2. Conduct information and interpretations programs	2.1 Conduct information and interpretations programs to meet identified objectives that are suitable to the size and nature of target participants 2.2 Address particular needs of participants in the design and delivery of programs 2.3 Use appropriate presentation methods, equipment and materials to enhance participant interest and involvement. 2.4 Identify problems in the presentation and make adaptations where possible.
3. Evaluate presentations	3.1 Monitor program presentation and evaluate in line with organisational procedures. 3.2 Collect feedback and analyse against program objectives. 3.3 Evaluate materials and format and results document in line with organisational procedures. 3.4 Record and report on program processes to the appropriate personnel.

Foundation Skills

This section describes those core and employment skills that are essential to performance and are not explicit in the performance criteria.

Oral communication skills to:

- Build rapport with an audience
- Clearly communicate key messages and information

Range of Conditions

Not Applicable

Unit Mapping Information

FPICOT3222B Present forestry information and interpretations programs

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0d96fe23-5747-4c01-9d6f-3509ff8d3d47>

Assessment Requirements for FWPCOT3222 Present forestry information and interpretations programs

Modification History

Release	Comment
1	Replaces equivalent unit FPICOT3222B Present forestry information and interpretations programs, which was first released with FPI11 Forest and Forest Products Training Package Version 1. Assessment requirements now specify the performance and knowledge evidence, as well as assessment conditions for this unit of competency. These sections simplify and replace components used in the previous unit format, including Required Skills and Knowledge, Evidence Guide and Range Statement

Performance Evidence

A person demonstrating competency in this unit must satisfy all of the elements, performance criteria and foundation skills of this unit. If a specific volume or frequency is not stated below, then evidence must be provided that the following requirements have been performed on at least one occasion:

- identify suitable activities and deliver information and interpretations programs suitable to participant needs and program objectives, that includes one or more of the following activities:
 - seminars
 - talks
 - information in in-house publications
 - exhibitions
 - media releases
 - technology based training
 - marketing and promotional programs
- evaluate and promote information and interpretations programs and introduce improvements where necessary.
- use appropriate communication and interpersonal techniques and methods with colleagues and others
- follow organisational policies and procedures related to presenting forestry information and interpretations programs

Knowledge Evidence

A person competent in this unit must be able to demonstrate knowledge of:

- organisational policies and procedures for presenting forestry information and interpretations programs
- media relations and marketing principles and processes in relation to presenting forestry information and interpretations programs
- determining participant needs and target audience requirements
- appropriate training locations within a workplace
- training and presentation techniques
- methods to engage an audience
- computer-based presentation techniques and tools

Assessment Conditions

The following resources must be made available:

- Work order or similar requirement outlining the type of information or program required to be delivered
- Suitable equipment to develop and present the activity including PC's, materials, audio-visual equipment

Competency is to be assessed in the workplace or a simulated environment that accurately reflects performance in a real workplace setting.

Assessor requirements

Assessors must:

- hold the appropriate assessor competency standards as outlined in regulations; and
- be able to demonstrate vocational competencies at least to the level being assessed; and
- be able to demonstrate how they are continuing to develop their VET knowledge and skills as well as maintaining their industry currency and assessor competence.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0d96fe23-5747-4c01-9d6f-3509ff8d3d47>