



Australian Government

FWPCOR4204 Monitor safety, health and environmental requirements in forest and wood products operations

Release: 1

FWPCOR4204 Monitor safety, health and environmental requirements in forest and wood products operations

Modification History

Release	Comments
Release 1	This version released with Forest and Wood Products Training Package Version 7.0.

Application

This unit of competency describes the skills and knowledge required to monitor the implementation of workplace safety, health and environmental (SHE) policies and procedures in forest and wood products organisations.

This unit is not intended to describe the skills required to undertake a formal SHE audit of a work site.

The unit applies to individuals who work in a broad range of roles and operations in the forest and wood products industry and are required to monitor the implementation of safety, health and environmental protection procedures.

All work must be carried out to comply with workplace procedures, according to state/territory health and safety regulations, legislation, standards and industry codes of practice that apply to the workplace.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Core (COR)

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Monitor workplace	1.1 Monitor SHE practices for compliance with legislative

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
SHE practices in a forest or wood products organisation	requirements, environmental management systems and workplace policies and procedures 1.2 Monitor organisation of duties, equipment and materials for compliance with SHE requirements
2. Monitor and assess SHE risks in a forest or wood products organisation	2.1 Monitor and assess SHE hazards and associated risk in the work area and report to designated personnel 2.2 Assess documented workplace instructions and procedures to identify areas for improvement in relation to SHE hazards and associated risks 2.3 Observe actual onsite SHE work practices and make suggestions or improvements to documented workplace instructions and procedures 2.4 Support the implementation of changes to work instructions, practices and procedures to mitigate SHE hazards and associated risks 2.5 Check SHE or incident reports to ensure they reflect workplace procedures and state or territory legislation
3. Monitor emergency procedures in a forest or wood products organisation	3.1 Monitor workplace procedures for responding to emergency situations 3.2 Review emergency and evacuation procedures after an emergency, and make suggestions to appropriate personnel about lessons learned and changes required
4. Monitor and make recommendations for improving SHE procedures in a forest or wood products organisation	4.1 Monitor compliance with workplace SHE procedures 4.2 Monitor training and operational controls to ensure they reflect current SHE procedures 4.3 Contribute to progress reviews to assess impact of workplace SHE procedures on workplace health, safety and environmental outcomes 4.4 Make recommendations for integrating care for safety, health and the environment into all workplace procedures

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Reading	Extract complex information from industry guides and standard references on workplace SHE
Writing	Complete workplace forms
Oral communication	- Ask open and closed questions and use active listening techniques to gather information on SHE risks and hazards - Provide oral reports on workplace SHE improvement measures
Numeracy	Interpret basic statistics on SHE performance

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
FWPCOR4204 Monitor safety, health and environmental requirements in forest and wood products operations	FWPCOR4201 Monitor safety, health and environment policies and procedures	Updated unit title Updated Elements, Performance Criteria, Foundation Skills, Performance Evidence and Knowledge Evidence to clarify and align requirements across sections Updated Assessment Conditions	Equivalent

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0d96fe23-5747-4c01-9d6f-3509ff8d3d47>

Assessment Requirements for FWPCOR4204 Monitor safety, health and environmental requirements in forest and wood products operations

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Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has monitored the implementation of safety, health and environmental (SHE) policies and procedures for one forestry or wood products operation to ensure compliance with legislative requirements, environmental management systems and workplace policies and procedures.

In performing this activity, the individual has reviewed and identified areas for improvement for at least three of the following, and made recommendations for improvements in relation to SHE compliance:

- organisation of duties, equipment and materials
- SHE hazards and associated risk in the work area
- documented workplace instructions and procedures
- SHE or incident reports
- emergency and evacuation procedures
- staff training and operational controls.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- applicable commonwealth, state or territory legislation, regulations, standards, codes of practice and established safe practices relevant to the full range of processes for monitoring SHE policies and procedures in forest or wood products organisations
- workplace standards, requirements, policies and procedures relevant to monitoring SHE policies and procedures in forest or wood products organisations
- monitoring SHE hazards and associated risks related to forest or wood products organisations:
 - types and impact of SHE hazards and associated risks

- SHE hazard and associated risk identification
- ways of assessing and controlling hazards and associated risks
- processes for monitoring and assessing SHE hazards and associated risks
- processes for analysing work instructions, practices and procedures in relation to SHE risks and hazards
- monitoring emergency procedures in forest or wood products organisations:
 - workplace procedures for responding to emergency situations
 - reasons for monitoring emergency procedures
 - processes for monitoring emergency procedures
 - processes for conducting post-emergency reviews
- monitoring SHE procedures in forest or wood products organisations:
 - types and purpose of SHE procedures
 - processes for monitoring compliance with workplace SHE procedures
 - ways of integrating care for safety, health and the environment into all workplace procedures
- procedures for recording and reporting workplace information.

Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
 - skills must be demonstrated in a forest or wood products work environment or an environment that accurately represents workplace conditions
- resources, equipment and materials:
 - forest or wood products work environment to enable monitoring of SHE practices
 - workplace SHE records
- specifications:
 - workplace health, safety and environment policy and procedures
 - workplace safety and environmental policies and procedures applicable to forest or wood products operations.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

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