



Australian Government

FWPCOR4201 Monitor safety, health and environment policies and procedures

Release: 1

FWPCOR4201 Monitor safety, health and environment policies and procedures

Modification History

Release	Comment
1	Replaces equivalent unit FPICOR4201B Monitor safety, health and environment policies and procedures, which was first released with FPI11 Forest and Forest Products Training Package Version 2.2. This is the first release of this unit in the new standards format.

Application

This unit of competency describes the outcomes required to monitor safety health and environment (SHE) on a site, adhering to defined policies and procedures to ensure own safety and that of others, together with protection of the environment. The unit includes monitoring of environmental management systems

The unit applies to those a wide range of roles across all industry sectors.

No licensing, legislative, regulatory, or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Forest Growing and Management

Harvesting and Haulage

Sawmilling and Processing

Timber Manufactured Products

Timber Merchandising

Wood Panel Products

Timber Truss and Frame Design and Manufacture

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
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ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions.
1. Monitor safety, health and environment (SHE) practices	1.1 Monitor tasks in a safe manner in line with legislative requirements and environmental management systems, organisational policies and procedures 1.2 Monitor organisation of duties, equipment and materials in line with SHE requirements and organisational procedures 1.3 Establish and maintain communication with others in line with SHE requirements
2. Monitor and assess risks	2.1 Monitor and assess hazards in the work area, and report to designated personnel. 2.2 Monitor and assess SHE issues and risks in the work area, and report to appropriate personnel 2.3 Analyse work practices and processes to identify areas for improvement in relation to SHE issues and risks 2.4 Determine and implement changes to work practices and processes to improve SHE concerns 2.5 Monitor workplace procedures and work instructions for controlling risks and protecting the environment 2.6 Check SHE or incident reports to ensure they are in line with workplace procedures and State or Territory legislation
3. Monitor emergency procedures	3.1 Monitor appropriate personnel verification in an emergency. 3.2 Monitor workplace procedures for dealing with own safety, safety of others, environmental incidents, accidents, and emergencies within scope of responsibilities 3.3 Monitor emergency and evacuation procedures after an emergency, and make suggestions to appropriate personnel about lessons learnt and changes required 3.4 Record and report SHE procedures in line with workplace procedures
4. Monitor environmental procedures	4.1 Monitor and record community and organisational environmental goals 4.2 Monitor training and operational controls to ensure they are in line with workplace procedures

ELEMENTS	PERFORMANCE CRITERIA
	4.3 Check and monitor environmental measures for corrective action 4.4 Integrate care for the environment into all day-to-day activities 4.5 Conduct progress reviews to assess impact on the environment

Foundation Skills

This section describes those core and employment skills that are essential to performance and are not explicit in the performance criteria.

Numeracy skills to:	• measure and monitor environmental performance.
Oral communication skills to:	• escalate issues requiring attention. • communicate with colleagues about risks and hazards.
Reading skills to:	• interpret policies and procedures.
Writing skills to:	• make reports about incidents.
Initiative and enterprise skills to:	• find safer and more environmentally ways of working.

Range of Conditions

Not Applicable

Unit Mapping Information

FPICOR4201B Monitor safety, health and environment policies and procedures

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0d96fe23-5747-4c01-9d6f-3509ff8d3d47>

Assessment Requirements for FWPCOR4201 Monitor safety, health and environment policies and procedures

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1	Replaces equivalent unit FPICOR4201B Monitor safety, health and environment policies and procedures, which was first released with FPI11 Forest and Forest Products Training Package Version 2.2. This is the first release of this unit in the new standards format. Assessment requirements now specify the performance and knowledge evidence, as well as assessment conditions for this unit of competency. These sections simplify and replace components used in the previous unit format, including Required Skills and Knowledge, Evidence Guide and Range Statement.

Performance Evidence

A person demonstrating competency in this unit must satisfy all of the elements, performance criteria and foundation skills of this unit. If a specific volume or frequency is not stated below, then evidence must be provided that the following requirements have been performed on at least one occasion:

- follow organisational policies and procedures relevant to monitoring SHE policies and procedures
- monitor SHE policies and procedures within the organisation
- monitor safe and healthy working conditions
- assess environmental measures within the organisation.

Knowledge Evidence

A person competent in this unit must be able to demonstrate knowledge of:

- applicable Commonwealth, State or Territory legislation, regulations, standards, codes of practice and established safe practices relevant to the full range of processes for monitoring SHE policies and procedures
- environmental protection requirements, including the safe disposal of waste material
- organisational and site standards, requirements, policies and procedures relevant to monitoring SHE policies and procedures
- community issues in relation to the environment
- lessons learnt after an emergency
- environmental risk and hazard identification
- assessment and control of risks

- emergency procedures
- environmental management systems
- procedures for recording and reporting workplace information.

Assessment Conditions

The following resources must be made available:

- organisational policies and procedures relevant to safety, health and environment
- relevant personnel for the purposes of communicating information

Competency is to be assessed in the workplace or a simulated environment that accurately reflects performance in a real workplace setting.

Assessor requirements

Assessors must:

- hold the appropriate assessor competency standards as outlined in regulations; and
- be able to demonstrate vocational competencies at least to the level being assessed; and
- be able to demonstrate how they are continuing to develop their VET knowledge and skills as well as maintaining their industry currency and assessor competence.

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