



Australian Government

FWPCOR2205 Follow WHS policies and procedures

Release: 1

FWPCOR2205 Follow WHS policies and procedures

Modification History

Release	Comment
1	Replaces equivalent, FPICOR2205B Follow OHS policies and procedures which was first released with FPI11 Forest and Forest Products Training Package Version 1. This is the first release of this unit in the new standards format.

Application

The unit of competency describes the outcomes required to follow WHS policies and procedures: it covers risk identification and emergency procedures that could reasonably be expected to occur in a forestry or wood products environment.

The unit applies to those working in a broad range of job roles across different work settings, including a forest environment, saw mill, wood chip mill, veneer mill, board/plywood mill, timber treatment plant, forest products factory, and forest products sales and service, horticultural, domestic, local council and emergency services.

Licensing, legislative, regulatory or certification requirements apply to this unit in some states and territories at the time of publication, and may differ according to jurisdiction. In some states, this unit is one of a group of units required to obtain a Forest Operator Licence.

Pre-requisite Unit

Nil

Unit Sector

Forest Growing and Management

Harvesting and Haulage

Sawmilling and Processing

Timber Manufactured Products

Timber Merchandising

Wood Panel Products

Timber Truss and Frame Design and Manufacture

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
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ELEMENTS	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions.</i>
1. Follow safe work practices	1.1 Identify organisational and site WHS policies and procedures. 1.2 Operate and use tools, equipment and machinery appropriate to work task and according to manufacturer's recommendations. 1.3 Select, use and store personal protective equipment and clothing appropriate to work task requirements. 1.4 Use plant and equipment guards according to manufacturer's specifications. 1.5 Identify and follow safety signs and symbols.
2. Identify risks	2.1 Identify existing and potential hazards in the work area and report to appropriate personnel. 2.2 Identify WHS issues and risks in the work area and report to appropriate personnel. 2.3 Follow workplace procedures and work instructions for controlling risks and protecting the environment. 2.4 Complete hazard, accident or incident reports accurately and clearly and according to organisational policies and procedures.
3. Follow emergency procedures	3.1 Notify appropriate personnel in the event of an emergency. 3.2 Follow workplace procedures for dealing with accidents and emergencies. 3.3 Practise emergency and evacuation procedures and carry out emergency and evacuation procedures in the event of an emergency. 3.4 Record and accurately report emergencies and evacuation procedures.

Foundation Skills

This section describes those core and employment skills that are essential to performance and are not explicit in the performance criteria.

Reading skills to:	• understand safety signs and symbols • understand manufacturer's specifications for plant and equipment guards • understand organisational policies and procedures.
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Numeracy skills to:	• use a risk matrix and calculate risk • estimate weight and volume, and establish centre of gravity.
Writing skills to:	• complete a hazard report clearly and legibly
Communication skills to:	• notify and report hazards to appropriate personnel.
Problem solving skills to:	• manage risks and respond to hazards.

Range of Conditions

Not Applicable

Unit Mapping Information

FPICOR2205B Follow OHS policies and procedures

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0d96fe23-5747-4c01-9d6f-3509ff8d3d47>

Assessment Requirements for FWPCOR2205 Follow WHS policies and procedures

Modification History

Release	Comment
1	Replaces superseded equivalent, FPICOR2205B Follow OHS policies and procedures which was first released with FPI11 Forest and Forest Products Training Package Version 1. This is the first release of this unit in the new standards format. Assessment requirements now specify the performance and knowledge evidence, as well as assessment conditions for this unit of competency. These sections simplify and replace components used in the previous unit format, including 'Required Skills and Knowledge, Evidence Guide and Range Statement'.

Performance Evidence

A person demonstrating competency in this unit must satisfy all of the elements, performance criteria and foundation skills of this unit. If a specific volume or frequency is not stated below, then evidence must be provided that the following requirements have been performed on at least one occasion:

- identify risks and hazards in the workplace and implement appropriate actions to address those risks and hazards
- use and maintain personal protective equipment and clothing to ensure their own safety
- follow emergency and evacuation procedures
- interpret and follow safety signs and symbols
- complete and maintain workplace information, records and reports about hazards, risks and incidents.

Knowledge Evidence

A person competent in this unit must be able to demonstrate knowledge of:

- legal and organisational requirements and codes of practice relevant to WHS
- enterprise and site standards, policies and procedures for WHS, as they apply to the job role
- environmental risks and hazard identification
- hazard and risk control
- equipment used for workplace health and safety, and procedures for its safe use and maintenance
- personal protective equipment and clothing and its properties
- firefighting equipment

- fatigue management
- elimination of hazardous substances
- machine guarding
- manual handling including shifting, lifting and carrying
- procedures for recording and reporting workplace information.

Assessment Conditions

The following resources must be made available:

- personal protective equipment
- organisational policies and procedures
- manufacturer's instructions for the safe use of equipment.

Competency is to be assessed in the workplace or a simulated environment that accurately reflects performance in a real workplace setting.

Assessor requirements

Assessors must:

- hold the appropriate assessor competency standards as outlined in regulations; and
- be able to demonstrate vocational competencies at least to the level being assessed; and
- be able to demonstrate how they are continuing to develop their VET knowledge and skills as well as maintaining their industry currency and assessor competence.

Links

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