



Australian Government

FSKRDG002 Read and respond to short and simple workplace signs and symbols

Release: 1

FSKRDG002 Read and respond to short and simple workplace signs and symbols

Modification History

Release	Comments
Release 1	This version first released with FSK Foundation Skills Training Package Version 2.0.

Application

This unit describes the skills and knowledge required to interpret and respond to highly familiar, short and simple workplace signs and symbols in printed or digital formats, such as Work Health and Safety (WHS) symbols, safety tags, and warning signs.

An individual performing these tasks works alongside an expert or mentor where prompting and advice can be provided as needed.

This unit applies to individuals who use, or are preparing to use, reading skills to complete workplace activities. This includes existing workers and individuals preparing for employment through vocational education and training. This unit can be integrated and contextualised with vocational training to support achievement of vocational competency.

This unit is aligned to, but does not fully address, the Australian Core Skills Framework (ACSF) reading core skill indicators .03 and .04 at level 1 in the workplace and employment domain of communication.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Reading

Elements and Performance Criteria

Element	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare to read highly familiar, short and simple workplace signs and	1.1 Identify personally relevant reason for reading sign or symbol 1.2 Identify audience and highly explicit purpose of sign or symbol 1.3 Identify key features of sign or symbol

Element	Performance Criteria
symbols	
2. Interpret information in signs and symbols	2.1 Use reading strategies to recognise information on sign or symbol 2.2 Construct meaning from sign or symbol
3. Check and identify response to signs and symbols	3.1 Check interpretation of sign or symbol meaning is correct 3.2 Identify appropriate response to sign or symbol

Foundation Skills

This section describes language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

Supersedes and is equivalent to FSKRDG02 Read and respond to basic workplace signs and symbols.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=f572fe10-a855-4986-9295-3852c771f178>

Assessment Requirements for FSKRDG002 Read and respond to short and simple workplace signs and symbols

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Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- interpret and identify appropriate response to at least three different highly familiar, short and simple workplace signs and symbols, one of which must be a sign and one a symbol.
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Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- relevant reasons for reading workplace signs and symbols
- purpose and uses of highly familiar, short and simple workplace signs and symbols
- common features of short and simple workplace signs and symbols and their uses
- reading strategies that support the interpretation of highly familiar, short and simple workplace signs and symbols
- high frequency vocabulary
- methods to check understanding of signs and symbols
- suitable responses to highly familiar, short and simple signs and symbols.
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Assessment Conditions

Competency is to be assessed in the workplace, a workplace simulated environment or a vocational training context.

Skills must be demonstrated using short and simple signs and symbols that reflect those typically found in a workplace.

The following resources are to be made available:

- an expert or mentor to provide prompting and advice to learner, as needed
- pictorial or bilingual dictionary

- small bank of workplace signs and symbols containing highly explicit text
- own familiar support resources.

Assessors must:

- satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards, and
- have sound knowledge of the ACSF and performance features of the ACSF level being assessed, and
- have demonstrable expertise, knowledge and skills in the vocational contextualisation and assessment of the core skill, reading, and
- have completed the following or equivalent:
 - TAESS00009 Address Foundation Skills in Vocational Practice Skill Set; or
 - a higher level education qualification, such as:
 - TAE80113 Graduate Diploma of Adult Language, Literacy and Numeracy Practice (and its equivalent TAE70111); or
 - Bachelor of Education, Graduate Certificate or Graduate Diploma of Education, or higher. This may include qualifications relating to TESOL, adult education or vocational education.
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