



Australian Government

FSKOCM01 Participate in highly familiar spoken exchanges

Release: 1

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Modification History

Release	Comments
Release 1	This streamlined version first released with <i>FSK Foundation Skills Training Package version 1.0</i> .

Application

This unit describes the skills and knowledge required to participate in highly familiar spoken exchanges, such as providing personal details, asking simple questions, following very simple instructions.

This unit applies to individuals who need oral communication skills at Australian Core Skills Framework (ACSF) pre-level 1 to undertake a vocational training pathway or workplace tasks.

This unit is designed for integration and contextualisation with vocational units to support achievement of vocational competency.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Oral Communication

Elements and Performance Criteria

Element	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare to participate in highly familiar spoken exchanges	1.1 Identify the type of spoken exchange 1.2 Identify the audience and purpose 1.3 Identify formulaic expressions and personally relevant details required for spoken exchanges
2. Engage in highly familiar spoken exchanges	2.1 Use oral communication strategies to participate in highly familiar spoken exchanges 2.2 Seek feedback from supervisor, trainer and/or peers to identify

Element	Performance Criteria
	areas for improvement

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Performance Criteria	Description
		Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Mapping Information

Not applicable

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=f572fe10-a855-4986-9295-3852c771f178>

Assessment Requirements for FSKOCM01 Participate in highly familiar spoken exchanges

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Performance Evidence

Evidence of the ability to:

- participate in highly familiar spoken exchanges appropriate to audience and purpose.

Individuals competent in this unit may have laboured speech and/or show significant variations in pronunciation, emphasis and intonation.

Evidence must be collected using exchanges typically found in the workplace.

Note: Where a specific volume and/or frequency is not specified, evidence must be provided at least once.

Knowledge Evidence

Evidence of the following knowledge must be demonstrated:

- oral communication strategies for highly familiar spoken exchanges
- non-verbal communication for highly familiar spoken exchanges
- grammar, vocabulary and pronunciation for highly familiar spoken exchanges.

Assessment Conditions

Assessment texts and tasks reflect those typically found in the workplace.

A significant level of support and advice is available.

Culturally appropriate processes and techniques suited to the language, literacy and numeracy capacity of individuals and the work being performed must be used.

Reasonable adjustments can be made to ensure equity in assessment for people with disabilities.

Assessors must satisfy NVR/AQTF assessor requirements, have sound knowledge of the ACSF and have demonstrable expertise in the vocational contextualisation and assessment of the core skill – oral communication.

Links

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