



Australian Government

FSKNUM07 Locate specific information in highly familiar tables, graphs and charts for work

Release: 1

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Modification History

Release	Comments
Release 1	This streamlined version first released with <i>FSK Foundation Skills Training Package version 1.0</i> .

Application

This unit describes the skills and knowledge required to identify simple data in highly familiar tables, graphs and charts and relate that information to workplace tasks.

This unit applies to individuals who need numeracy skills at Australian Core Skills Framework (ACSF) level 1 to undertake a vocational training pathway or workplace tasks.

This unit is designed for integration and contextualisation with vocational units to support achievement of vocational competency.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Numeracy

Elements and Performance Criteria

Element	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Locate and compare information in simple tables	1.1 Identify features of simple tables 1.2 Locate specific numerical information in highly familiar tables using grid movement (up and down columns and across rows) and key 1.3 Compare numerical information and data in highly familiar tables using appropriate informal language 1.4 Relate information to relevant workplace tasks
2. Locate and compare	2.1 Identify features of simple graphs and charts

Element	Performance Criteria
information in graphs and charts	2.2 Locate specific numerical information in highly familiar graphs and charts 2.3 Compare numerical information and data using appropriate informal language 2.4 Relate information to relevant workplace tasks

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Performance Criteria	Description
Learning		Develops language to discuss information contained in tables, graphs and charts

Mapping Information

Not applicable

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=f572fe10-a855-4986-9295-3852c771f178>

Assessment Requirements for FSKNUM07 Locate specific information in highly familiar tables, graphs and charts for work

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Performance Evidence

Evidence of the ability to:

- locate highly familiar information in simple tables
- locate and compare amounts in a simple pictograph, line graph and/or column or bar graph
- locate information in tables by bisecting columns and rows.

Note: Where a specific volume and/or frequency is not specified, evidence must be provided at least once.

Knowledge Evidence

Evidence of the following knowledge must be demonstrated:

- what a column is
- what a row is.

Assessment Conditions

Assessment texts and tasks reflect those typically found in the workplace.

Advice and support is available.

Culturally appropriate processes and techniques suited to the language, literacy and numeracy capacity of individuals and the work being performed must be used.

Reasonable adjustments can be made to ensure equity in assessment for people with disabilities.

Assessors must satisfy NVR/AQTF assessor requirements, have a sound knowledge of the ACSF and have demonstrable expertise in the vocational contextualisation and assessment of the core skill - numeracy.

Links

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