



Australian Government

FSKNUM003 Use whole numbers and halves for work

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with FSK Foundation Skills Training Package Version 2.0.

Application

This unit describes the skills and knowledge to use whole numbers into the 100s and halves in simple workplace tasks and texts. It includes locating and recognising mathematical information, performing simple mathematical processes and communicating simple mathematical information.

An individual performing these tasks works alongside an expert or mentor where prompting and advice can be provided as needed.

This unit applies to individuals who use, or are preparing to use, numeracy skills to complete workplace activities. This includes existing workers and individuals preparing for employment through vocational education and training. This unit can be integrated and contextualised with vocational training to support achievement of vocational competency.

The unit is aligned to, but does not fully address, the Australian Core Skills Framework (ACSF) numeracy core skill indicators .09, .10 and .11 at level 1 in the workplace and employment domain of communication.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Numeracy

Elements and Performance Criteria

Element	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Identify simple everyday numbers	1.1 Locate and recognise whole numbers into the 100s and halves in highly familiar short and simple oral workplace texts and tasks 1.2 Locate and recognise whole numbers into the 100s and halves in

Element	Performance Criteria
	highly familiar short and simple written workplace texts
2. Use simple arithmetical processes	2.1 Use simple addition to perform concrete workplace task involving one step 2.2 Use simple subtraction to perform concrete workplace task involving one step 2.3 Compare and order whole numbers in the 100s to perform concrete workplace task 2.4 Perform rough check of the reasonableness of simple arithmetical result with support
3. Communicate simple everyday number information	3.1 Use highly familiar and simple written representation to document simple workplace mathematical information in highly familiar workplace texts and tasks 3.2 Use everyday informal oral language to discuss simple number information in highly familiar workplace tasks and conversations

Foundation Skills

This section describes language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Mapping Information

Supersedes and is equivalent to FSKNUM03 Use whole numbers and money up to one thousand for work.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=f572fe10-a855-4986-9295-3852c771f178>