



Australian Government

FSKLRG007 Use strategies to identify job opportunities

Release: 1

FSKLRG007 Use strategies to identify job opportunities

Modification History

Release	Comments
Release 1	This version first released with FSK Foundation Skills Training Package Version 2.0.

Application

This unit describes the skills and knowledge required to identify job pathways and strategies to seek suitable employment.

An individual performing these tasks may work with an expert or mentor where support is available if requested.

This unit applies to individuals who use, or are preparing to use, learning skills to complete workplace activities. This includes existing workers and individuals preparing for employment through vocational education and training. This unit should be integrated and contextualised with vocational training to support achievement of vocational competency.

This unit is aligned to, but does not fully address, the Australian Core Skills Framework (ACSF) learning core skill indicators .01 and .02 at level 2 in the workplace and employment domain of communication.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Learning

Elements and Performance Criteria

Element	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Plan to identify job opportunities	1.1 Identify employment and training options suitable for own goals 1.2 Identify own skills relevant to need of specific job or training pathway 1.3 Identify a range of strategies for seeking employment

Element	Performance Criteria
2. Use strategies to identify job and training options	2.1 Identify a range of employment opportunities 2.2 Identify roles, responsibilities, requirements and environment of identified opportunities 2.3 Match own skills and capacity to requirements of preferred job 2.4 Identify skills gaps and training options for preferred job
3. Review opportunities	3.1 Make selection from identified employment choosing preferred role 3.2 Review employment seeking strategies 3.3 Identify options to progress identified job pathway

Foundation Skills

This section describes language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Mapping Information

Supersedes and is equivalent to FSKLRG07 Use strategies to identify job opportunities.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=f572fe10-a855-4986-9295-3852c771f178>

Assessment Requirements for FSKLRG007 Use strategies to identify job opportunities

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Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- identify at least one job opportunity
- assess own suitability for selected job
- identify job and training pathway to apply for a selected job.
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Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- common strategies and sources of information relevant to seeking employment
- typical roles, responsibilities and requirements for employment in jobs one particular sector or enterprise
- own skills and skills needs
- relationship between skills/capabilities and job opportunities
- job pathways.
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Assessment Conditions

Competency is to be assessed in the workplace, a workplace simulated environment or a vocational training context.

Skills must be demonstrated using simple texts or tasks that reflect those typically found in a workplace.

The following resources are to be made available:

- an expert or mentor to provide support to learner if requested
- own familiar support resources
- sources of job information e.g. newspapers, internet.

Assessors must:

- satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards, and
- have sound knowledge of the ACSF and performance features of the ACSF level being assessed, and
- have demonstrable expertise, knowledge and skills in the vocational contextualisation and assessment of the core skill, learning, and
- have completed the following or equivalent:
 - TAESS00009 Address Foundation Skills in Vocational Practice Skill Set; or
 - a higher level education qualification, such as:
 - TAE80113 Graduate Diploma of Adult Language, Literacy and Numeracy Practice (and its equivalent TAE70111); or
 - Bachelor of Education, Graduate Certificate or Graduate Diploma of Education, or higher. This may include qualifications relating to TESOL, adult education or vocational education.

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