



Australian Government

FSKLRG006 Participate in work placement

Release: 1

FSKLRG006 Participate in work placement

Modification History

Release	Comments
Release 1	This version first released with FSK Foundation Skills Training Package Version 2.0.

Application

This unit describes the skills and knowledge required to plan and participate in work experience and work placements.

An individual performing these tasks may work with an expert/mentor where support is available if requested.

This unit applies to individuals who use, or are preparing to use, learning skills to complete workplace activities. This includes existing workers and individuals preparing for employment through vocational education and training. This unit should be integrated and contextualised with vocational training to support achievement of vocational competency.

This unit is aligned to, but does not fully address, the Australian Core Skills Framework (ACSF) learning core skill indicators .01 and .02 at level 2 in the workplace and employment domain of communication.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Learning

Elements and Performance Criteria

Element	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Plan to participate in work placement	1.1 Identify details of host workplace with assistance 1.2 Identify information about host employer and work protocols 1.3 Identify and plan around potential barriers for participation 1.4 Establish desired learning outcomes of placement with assistance

Element	Performance Criteria
2. Undertake work placement	2.1 Follow relevant work practices and procedures 2.2 Perform appropriate workplace tasks as directed 2.3 Seek advice from assigned supervisor for new tasks or use of unfamiliar equipment
3. Finalise and review participation	3.1 Collect relevant and allowed evidence of performance on work placement 3.2 Seek feedback on work placement performance 3.3 Evaluate work placement with reference to desired outcomes

Foundation Skills

This section describes language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

Skill	Description
Reading	• Reads and understands workplace texts
Oral Communication	• Asks questions of expert or mentor in the field

Mapping Information

Supersedes and is equivalent to FSKLRG06 Participate in work placement.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=f572fe10-a855-4986-9295-3852c771f178>

Assessment Requirements for FSKLRG006 Participate in work placement

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Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- plan for, participate in and collect evidence of participation for at least one work placement.
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Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- learning through work placement and work experience
- typical work practices and protocols
- types of evidence related to work placement such as third party report, completion of placement booklet, project, diary of activities
- strategies to monitor and review own performance during work experience.
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Assessment Conditions

Competency is to be assessed in the workplace.

Skills must be demonstrated using simple texts or tasks that reflect those typically found in a workplace.

The following resources are to be made available:

- an expert or mentor to provide support to learner if requested
- own familiar support resources
- host employer work policies, protocols and procedures.

Assessors must:

- satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards, and
- have sound knowledge of the ACSF and performance features of the ACSF level being assessed, and
- have demonstrable expertise, knowledge and skills in the vocational contextualisation and assessment of the core skill, learning, and
- have completed the following or equivalent:
 - TAESS00009 Address Foundation Skills in Vocational Practice Skill Set; or
 - a higher level education qualification, such as:
 - TAE80113 Graduate Diploma of Adult Language, Literacy and Numeracy Practice (and its equivalent TAE70111); or
 - Bachelor of Education, Graduate Certificate or Graduate Diploma of Education, or higher. This may include qualifications relating to TESOL, adult education or vocational education.

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