



Australian Government

Department of Education, Employment and Workplace Relations

FPIWPP3205B Match and join veneer

Release: 1

FPIWPP3205B Match and join veneer

Modification History

Not Applicable

Unit Descriptor

Unit descriptor

This unit describes the outcomes required to match, stitch, tape or glue slices of veneer in readiness for bonding to panel products

General workplace legislative and regulatory requirements apply to this unit; however there are no specific licensing or certification requirements at the time of publication

This unit replaces FPIWPP3205A Match and join veneer

Application of the Unit

Application of the unit

The unit involves matching and joining veneer in a forest products factory.

The skills and knowledge required for competent workplace performance are to be used within the scope of the person's job and authority

Licensing/Regulatory Information

Refer to Unit Descriptor

Pre-Requisites

Prerequisite units

Employability Skills Information

Employability skills This unit contains employability skills

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a unit of competency.

Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the required skills and knowledge section and the range statement. Assessment of performance is to be consistent with the evidence guide.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

- | | |
|-------------------------------|--|
| 1. Prepare for joining veneer | 1.1. Applicable Occupational Health and Safety (OHS), environmental , legislative and organisational requirements relevant to matching and joining veneer are identified and complied with
1.2. Work order is reviewed and checked with appropriate personnel
1.3. Type and quantity of veneer to be matched and joined is acquired from the veneer production process
1.4. Equipment is selected appropriate to work requirements and checked for operational effectiveness in line with manufacturer's recommendations
1.5. Matching and joining process is selected in accordance with site procedures
1.6. Communication with others is established and maintained in line with OHS requirements |
| 2. Match and join veneer | 2.1. Pre start-up checks are carried out on equipment in line with site requirements
2.2. Machine functions and feed rate are set for optimal recovery of product
2.3. Joining method is selected in line with the veneer being matched
2.4. Sheets are visually assessed and matched to specification
2.5. Sheets are clipped to provide clean edges and joined in line with organisational requirements
2.6. Matching and joining processes are recorded and reported to the appropriate personnel |
| 3. Redistribute material | 3.1. Veneer is regraded and joins assessed in line with site requirements and industry standards
3.2. Material is directed and moved to storage or processing operations in line with site requirements
3.3. Sub-standard material is rejected and disposed of in accordance with site procedures and environmental requirements
3.4. Excess glue is disposed of and unused glue is stored or disposed of, in line with environmental regulations
3.5. Work area is cleaned in line with site requirements |

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This describes the essential skills and knowledge and their level required for this unit.

Required skills

- Technical skills sufficient to use and maintain relevant tools, machinery and equipment; efficiently and safely match and join veneer
- Communication skills and interpersonal techniques sufficient to interact appropriately with colleagues and others in the workplace
- Literacy skills sufficient to accurately record and report workplace information, and maintain documentation
- Numeracy skills sufficient to estimate, measure and calculate time required to complete a task
- Problem solving skills sufficient to identify problems and equipment faults and demonstrate appropriate response procedures

Required knowledge

- Basic knowledge and understanding of applicable Commonwealth, State or Territory legislation, regulations, standards and codes of practice relevant to the full range of processes for match and join veneer
- Environmental protection requirements, including the safe disposal of waste material, the safe use and storage of chemicals, and the cleaning of plant, tools and equipment
- Organisational and site standards, requirements, policies and procedures for matching and joining veneer
- Environmental risks and hazards
- Veneer matching and joining techniques
- Methods of visual inspection
- Distribution processes
- Storage systems and labelling
- Established communication channels and protocols
- Problem identification and resolution strategies and common fault finding techniques
- Types of tools and equipment and procedures for their use, operation and maintenance
- Appropriate mathematical procedures for estimating and measuring, including calculating time to complete tasks
- Procedures for recording and reporting workplace information

Evidence Guide

EVIDENCE GUIDE

The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.

Overview of assessment

A person who demonstrates competency in this unit must be able to provide evidence that they can safely and efficiently match and join veneer in line with organisational requirements

Critical aspects for assessment and evidence required to demonstrate competency in this unit

The evidence required to demonstrate competency in this unit must be relevant to and satisfy all of the requirements of the elements of this unit and include demonstration of:

- following applicable Commonwealth, State or Territory legislative and regulatory requirements and codes of practice relevant to matching and joining veneer
- following organisational policies and procedures relevant to matching and joining veneer
- match and join veneer in readiness for application to panel products or for interim storage
- redistributing material on site using designated equipment

Context of and specific resources for assessment

- Competency is to be assessed in the workplace or realistically simulated workplace
- Assessment is to occur under standard and authorised work practices, safety requirements and environmental constraints
- Assessment of required knowledge, other than confirmatory questions, will usually be conducted in an off-site context
- Assessment is to follow relevant regulatory or Australian Standards requirements
- The following resources should be made available:
 - workplace location or simulated workplace
 - materials and equipment relevant to undertaking work applicable to this unit
 - specifications and work instructions

Method of assessment

- Assessment must satisfy the endorsed Assessment Guidelines of the FPI11 Training Package
- Assessment methods must confirm consistency and accuracy of performance (over time and in a range of

EVIDENCE GUIDE

workplace relevant contexts) together with application of required knowledge

- Assessment must be by direct observation of tasks, with questioning on required knowledge and it must also reinforce the integration of employability skills
- Assessment methods must confirm the ability to access and correctly interpret and apply the required knowledge
- Assessment may be applied under project-related conditions (real or simulated) and require evidence of process
- Assessment must confirm a reasonable inference that competency is able not only to be satisfied under the particular circumstance, but is able to be transferred to other circumstances
- Assessment may be in conjunction with assessment of other units of competency
- The assessment environment should not disadvantage the candidate
- Assessment practices should take into account any relevant language or cultural issues related to Aboriginality, gender or language backgrounds other than English
- Where the participant has a disability, reasonable adjustment may be applied during assessment
- Language and literacy demands of the assessment task should not be higher than those of the work role

Range Statement

RANGE STATEMENT

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the performance criteria, is detailed below. Essential operating conditions that may be present with training and assessment (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) may also be included.

OHS requirements:

are to be in line with applicable Commonwealth, State or Territory legislation and regulations, and organisational safety policies and procedures, and

RANGE STATEMENT

may include:

- personal protective equipment and clothing
- safety equipment
- first aid equipment
- fire fighting equipment
- hazard and risk control
- fatigue management
- elimination of hazardous materials and substances
- safe forest practices including required actions relating to forest fire
- manual handling including shifting, lifting and carrying
- legislation
- organisational policies and procedures
- workplace practices

Environmental requirements
may include:

Legislative requirements:

are to be in line with applicable Commonwealth, State or Territory legislation, regulations, certification requirements and codes of practice and may include:

- award and enterprise agreements
- industrial relations
- Australian Standards
- confidentiality and privacy
- OHS
- the environment
- equal opportunity
- anti-discrimination
- relevant industry codes of practice
- duty of care

Organisational requirements
may include:

- legal
- organisational and site guidelines
- policies and procedures relating to own role and responsibility
- quality assurance
- procedural manuals
- quality and continuous improvement processes and standards
- OHS, emergency and evacuation procedures
- ethical standards

RANGE STATEMENT

- recording and reporting requirements
- equipment use and maintenance and storage requirements
- environmental management requirements (waste minimisation and disposal, recycling and re-use guidelines)

Match and join veneer

matching may include:

- matching grain
- grade
- length
- book matching
- colour matching

joining veneer may include:

- stitching
- gluing
- taping

Work order is to include:

- instructions for the matching and joining of veneer

and may include:

- species
- colour
- type
- width
- length
- thickness
- quantity matching method
- joining method
- instructions for the environmental monitoring of work and procedures
- environmental care requirements relevant to the work

Appropriate personnel may include:

- supervisors
- suppliers
- clients
- colleagues
- managers

Equipment may include:

- clipping machines
- guillotines
- veneer sewing equipment

RANGE STATEMENT

- Communication** may include:
- veneer gluing equipment
 - veneer taping equipment
 - verbal and non-verbal language
 - constructive feedback
 - active listening
 - questioning to clarify and confirm understanding
 - use of positive, confident and cooperative language
 - use of language and concepts appropriate to individual social and cultural differences
 - control of tone of voice
 - body language
- Pre start-up checks** are conducted to ensure:
- machine has been set-up correctly
 - systems are performing accurately
 - machinery is operating to optimum performance
- Feed rate** is to include:
- the rate of speed the veneer is passed through the joining machine
 - the impact on binding materials
 - the finish of the join
 - the production output
- Visually assessed** is to include:
- strength
 - overlaps
 - gaps
 - veneer faults
 - joining spacings
- Clipping** is to include:
- cutting or guillotining of veneer to form a straight edge
 - removing defects
 - splits or uneven edges
- Records and reports** may include:
- product type
 - size
 - inspection
 - grading and labelling outcomes
 - storage locations
 - quality outcomes
 - hazards
 - incidents

RANGE STATEMENT

- equipment malfunctions

and may be:

- manually
- using a computer-based system or other appropriate organisational communication system

Regrading

is the process of visually inspecting veneer to re-classify its quality and use after matching and joining has taken effect

Movement of material may include:

the use of:

- conveyor belt systems
- track systems
- lifting equipment

lifting equipment such as:

- fork lifts
- slings
- trolley jacks
- gantry cranes
- loaders

assistance with lifting such as:

- the involvement of two or more personnel to lift materials manually or to guide the movement of mechanical equipment

Storage may include:

the use of:

- storage racks
- storage bays
- bins
- stacks
- pallet boxes
- modularised storage components
- temporary stacking bays (stand, frame or ground)

and may be divided into:

- standard product classification
- product designation
- size
- dimension

RANGE STATEMENT

- stack number
- weight
- grade
- shelf life
- stock rotation position
- recycling sub-standard material
- re-using sub-standard material

Disposing of may include:

Unit Sector(s)

Unit sector No sector assigned

Co-requisite units

Co-requisite units

Competency field

Competency field Wood Panel Products