



Australian Government

Assessment Requirements for FNSSUP513 Develop client relationships with employers and establish superannuation systems

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with FNS Financial Services Training Package Version 5.0.

Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- develop a client relationship and establish superannuation systems for at least one employer client. This must involve developing a proposal for a system that meets client needs, and establishing system accounts.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- superannuation and taxation legislative requirements relating to:
 - compliance and reporting
 - privacy and data protection
 - improper inducements influencing employers
- organisational policies and procedures relating to communication and documentation
- compliance responsibilities for fund administrators
- features and benefits of fund options and services suited to a range of clients
- compatibility issues of information technology systems with superannuation software
- procedures for processing superannuation contributions
- information technology, human resource and management requirements for superannuation systems.

Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

This includes access to:

- organisational equipment, technology, software and consumables
- organisational policies and procedures.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c7200cc8-0566-4f04-b76f-e89fd6f102fe>