



Australian Government

FBPBPG1001 Pack or unpack product manually

Release: 1

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Modification History

Release	Comments
Release 1	This version released with FBP Food, Beverage and Pharmaceutical Training Package Version 6.0.

Application

This unit of competency describes the skills and knowledge required to manually pack or unpack products including food and raw materials.

This unit applies to individuals who work under direct supervision to pack and unpack items into or from primary or secondary (inner or outer) packaging. Products being packed may be fed on a conveyor or be stationary.

All work must be carried out to comply with workplace procedures, in accordance with state/territory health and safety and food safety regulations, legislation and standards that apply to the workplace.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Bottling and Packaging (BPG)

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare to pack or unpack product	1.1 Read or listen to work instructions from supervisor, and ask for clarification where necessary 1.2 Identify health and safety hazards and food safety hazards, and report to supervisor 1.3 Use appropriate personal protective equipment according to

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
	workplace procedures 1.4 Identify packaging requirements according to job specifications 1.5 Check packaging consumables against product type
2. Manually pack or unpack product	2.1 Pack or unpack product to meet customer and order specifications 2.2 Stack product according to required configurations 2.3 Identify unacceptable packaging consumables, product and packed products, and remove and correct, or inform supervisor 2.4 Maintain the work area in a clean and tidy state according to workplace and food safety requirements

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Learning	Recognise and seek guidance to correct simple problems
Writing	Keep track of work activities
Oral communication	- Follow instructions to complete a limited set of well-defined tasks - Ask simple questions and listen carefully to clarify understanding or seek further information
Numeracy	- Keep track of work activities and supply of packaging consumables - Measure detergents and cleaning agents

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
FBPBPG1001 Pack	FBPOPR1001 Pack	Unit sector code updated	Equivalent

Code and title current version	Code and title previous version	Comments	Equivalence status
or unpack product manually	or unpack product manually	Application of unit clarified Minor changes to Performance Criteria Foundation Skills refined Performance Evidence clarified Minor changes to Assessment Conditions	

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=78b15323-cd38-483e-aad7-1159b570a5c4>

Assessment Requirements for FBPBPG1001 Pack or unpack product manually

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Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has manually packed and/or unpacked at least 10 products, including:

- applying food safety procedures to work practices
- following safe work procedures.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- purpose and function of packaging
- quality requirements of packaging components and consumables, the packing process, and the effect of outputs on both the further stages of packaging and storage, and on the final consumer
- packaging components and consumables used for each product type
- packaging, unpacking and/or wrapping and/or placement procedures for each product type
- consequences of incorrect procedures or configuration
- specifications for packing/packaging product and related equipment, components and consumables as required, including identifying any special packing/packaging requirements of particular customers
- storage and handling requirements of product
- contamination/food safety risks associated with manual packing, and related control measures
- common causes of variation in both product presented for packing and packing components and consumables, and corrective action required
- health and safety hazards and controls, including appropriate materials handling techniques related to the role
- services required, and action to take if services are not available.

Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
 - a workplace or an environment that accurately represents workplace conditions
- resources, equipment and materials:
 - personal protective clothing and equipment
 - relevant materials, packaging components and consumables, and related equipment
- specifications:
 - work procedures, including advice on safe work practices, food safety, quality and waste disposal requirements
 - production schedule and packaging specifications
 - documentation and recording requirements
- relationships:
 - supervisor.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

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