



Australian Government

DEFIN007A Supervise intelligence operations

Release 2

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Modification History

Release	TP Version	Comments
2	DEF12V2	Layout adjusted. No changes to content.
1	DEF12V1	Primary release.

Unit Descriptor

This unit covers the competency required to command, lead and manage intelligence personnel.

Application of the Unit

This unit would typically apply to an intelligence supervisor working across the spectrum of strategic, operational and tactical environments; supervision covers a variety of intelligence operations as described in the Range Statement.

This unit also includes the skills and knowledge required to lead and manage in an operational environment. It therefore requires individuals to be incisive in a fluid and demanding environment, to act independently and to lead by example.

Command is the authority a commander in an intelligence service lawfully exercises over subordinates by virtue of rank or assignment.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Not applicable.

Employability Skills Information

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a Unit of Competency.

Performance Criteria describe the required performance needed to demonstrate achievement of the element. Where ***bold italicised*** text is used, further information is detailed in the Range Statement. Assessment of performance is to be consistent with the Evidence Guide.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Plan and prepare for intelligence operations	1.1 Competence of subordinates to undertake intelligence operations is confirmed and maintained in accordance with standard procedures 1.2 Personnel administration is maintained in accordance with standard procedures 1.3 Orders are received and clarified as necessary to determine commander's intent 1.4 Constraints relevant to task are determined and managed in accordance with standard procedures 1.5 Appropriate resources for task are assembled and shortfalls that limit capability are reported to chain of command 1.6 Planning decisions to solve operational problems are made based on a logical process 1.7 Battle procedure is conducted in accordance with standard procedures 1.8 Work health and safety (WHS) requirements and safety precautions are applied throughout the process 1.9 Legal requirements for activities are identified and applied during the process
2. Conduct intelligence operations	2.1 Orders and briefs are prepared and delivered in accordance with standard procedures 2.2 Subordinates are directed and supervised in accordance with standard procedures 2.3 Liaison is conducted in accordance with operational requirements and standard procedures 2.4 Support from outside agencies is organised and directed 2.5 Technical advice is provided to supervisors and subordinates regarding the conduct of intelligence operations
3. Finalise intelligence operations	3.1 Debriefs are conducted in accordance with standard procedures 3.2 Post activity analysis is conducted and subsequent recommendations are made in accordance with standard procedures 3.3 Equipment, stores and explosive ordnance are managed in accordance with standard procedures 3.4 Documentation is completed in accordance with standard procedures

ELEMENT**PERFORMANCE CRITERIA**

3.5 Subordinate health and wellbeing is monitored and managed in accordance with standard procedures

Required Skills and Knowledge

This describes the essential skills and knowledge and their level, required for this unit.

Required Skills

- access and use resources
- conduct briefings and debriefings
- counsel subordinates and evaluate performance
- develop instructions from given orders
- disseminate information
- give and receive workplace feedback
- handle detainees
- make a presentation
- manage own professional performance
- operate computer packages
- organise, collect and analyse information
- prepare and write reports
- present logical and structured arguments
- process and maintain workplace information
- provide advice
- read, interpret and apply legislation, policies and procedures
- use a variety of verbal and non-verbal communication techniques
- work as part of a team
- work with minimal supervision

Required Knowledge

- collection planning
- evaluation criteria
- legal responsibilities
- planning and coordination of protective security operations
- relevant legislation and procedures in relation to environmental requirements and rules of engagement
- relevant WHS regulations/requirements, equipment, material and personal safety requirements
- risk assessments
- specialist capabilities
- troop and personnel movement requirements
- workplace communication strategies
- workplace equity and diversity

Evidence Guide

Critical aspects for assessment and evidence required to demonstrate competency in this unit

Assessment must confirm the ability to supervise a range of activities which must include supervision of the collection, analysis and dissemination of intelligence.

Consistency in performance

Competency should be demonstrated over time in at least two different contexts.

This includes assessment in a minimum of two environments. For example:

- protective security
- combat intelligence
- specialist intelligence disciplines

Context of and specific resources for assessment

Context of assessment

Competency must be assessed in the workplace or in a simulated workplace environment.

Specific resources for assessment

Access is required to:

- intelligence workers
- communication and information technology equipment and data

Guidance information for assessment

The preferred method of assessment is direct observation over time. However, a supervisor can operate independently and evidence will need to be gathered from third party reports and organisational records.

Range Statement

The Range Statement relates to the Unit of Competency as a whole. It allows for different work environments and situations that may affect performance. ***Bold italicised*** wording in the Performance Criteria is detailed below.

<i>Intelligence operations</i> may include:	• Agent operations • Amphibious intelligence operations • Collection management • Combat intelligence operations • Counter surveillance • Desk analysis • Field security • Human intelligence operations • Imagery analysis • Interrogation • Psychological operations • Security inspections • Security investigations • Security surveys • Signals intelligence operations • Surveillance operations
<i>Standard procedures</i> may include:	• Australian Quality Training Framework • Australian Standards • Defence instructions • Doctrine pamphlets • Industry practices • Job guides and other publications • Maintenance schedules • Manufacturers' specifications, procedures and technical instructions • WHS requirements and regulations • Organisational instructions and journals • Organisational policies and procedures • Quality control • Regulatory requirements • Relevant local government by-laws • Routine orders • Security instructions and procedures • Standard Operating Procedures • Standing orders • Workplace agreements • Written and verbal orders

Personnel administration may include:	• Career management • Counselling • Discipline • Leave • Pay • Welfare
Constraints may include:	• Environmental conditions • Experience of subordinates • Health • Morale • Operational situation/tempo • Resources • Terrain • Time • Troops to task • Welfare
Logical process may include:	• Intelligence preparation of the battlefield • Military appreciation process • War gaming
Battle procedure may include:	• Administration • Concurrent activity • Reconnaissance • Rehearsals • Warning orders
Legal requirements may include:	• Geneva conventions and protocols • International laws • Laws of Armed Conflict • National laws • Rules of Engagement • State/territory laws
Outside agencies may include:	• Australian Defence organisations • Allied and coalition forces • Civil intelligence agencies • Coalition forces • Government organisations • Media • Non-government organisations • Police

Documentation may include:	• Captured documents • Case reports • Collection plan • Database • Interview reports • Maps and overlays • Office files • Records • Specialist product
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Unit Sector(s)

Not applicable.