



Australian Government

DEFCM308A Provide specialist technical regulatory framework advice

Release: 2

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Modification History

Release	TP Version	Comments
2	DEF12V2	Layout adjusted. No changes to content.
1	DEF12V1	Primary release.

Unit Descriptor

This unit covers the competency required to provide specialist advice related to the technical regulatory framework.

The provision of advice may be verbal or in a written format and will relate specifically to issues that are encountered in technical regulatory framework activity. It includes the requirement to identify issues, provide advice, formulate options and select the preferred option to address identified issues.

This competency specifically addresses advice that is relevant to technical regulatory framework activity; it is not intended to cover technical advice that is provided in a broader context of the organisational endeavour or a professional discipline.

Application of the Unit

This unit was developed for technical regulatory framework specialists working within the Materiel Logistic area of Defence but is applicable to any individual in this field of work. Typically these individuals work independently or as part of a team under direct and indirect supervision, use discretion, and judgement, and take responsibility for the quality of their outputs. All activities are carried out in accordance with relevant organisational policies and procedures.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Not applicable.

Employability Skills Information

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a Unit of Competency.

Performance Criteria describe the required performance needed to demonstrate achievement of the element. Where ***bold italicised*** text is used, further information is detailed in the Required Skills and Knowledge and/or the Range Statement. Assessment of performance is to be consistent with the Evidence Guide.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Identify and analyse issue/s	1.1 Circumstances that require the provision of advice relating to the technical regulatory framework are observed, received and clarified. 1.2 Issues are identified and confirmed if necessary through consultation with relevant personnel. 1.3 Circumstances are analysed and issue/s are interpreted and clearly defined. 1.4 Research related to issue/s is conducted and advice of relevant personnel is sought to clarify findings that are unclear.
2. Formulate options for technical regulatory framework advice	2.1 Options related to the provision of advice are identified and evaluated. 2.2 Identified options are prioritised and preferred option/s is chosen.
3. Provide specialist technical regulatory framework advice	3.1 Advice is formulated and discussed with stakeholders. 3.2 Stakeholder requirements are negotiated, documented and incorporated within the proposed advice. 3.3 Concluding advice is provided in accordance with ethical and practical guidelines and within specified resource constraints.

Required Skills and Knowledge

This describes the essential skills and knowledge and their level, required for this unit.

Required Skills

- analyse and evaluate information
- communicate effectively with colleagues and stakeholders
- identify relevant information
- liaise effectively with colleagues and stakeholders
- prepare and present reports
- provide and receive feedback in a constructive manner
- review literature
- use a variety of verbal and non-verbal communication techniques
- use appropriate information technology and software

Required Knowledge

- analysis process
- configuration management
- duty of care
- information sources
- integrated logistic support
- organisational guidelines and standards
- organisational policies and procedures
- product knowledge related to systems and/or equipment in service in the organisation
- professional codes of practice
- research techniques
- specialist technical regulatory framework knowledge
- sustainment
- verbal communication techniques
- written communication to a level required for the preparation of letters and reports

Evidence Guide

The evidence guide provides advice on assessment and must be read in conjunction with the Performance Criteria, Required Skills and Knowledge, the Range Statement and the Assessment Guidelines for this Training Package.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

Assessment must confirm the ability to:

- identify the issues surrounding the provision of advice
- conduct research into those issues
- select the most appropriate option
- present advice

Consistency in performance

Competency should be demonstrated over time and should be observed in a range of actual or simulated work contexts.

Context of and specific resources for assessment

Context of assessment

Competency should be assessed in the workplace or simulated workplace environment.

Specific resources for assessment

Access is required to:

- computer and relevant software
- legislation, guidelines, procedures and protocols relating to test and evaluation processes
- plans
- workplace documentation

Range Statement

The Range Statement relates to the Unit of Competency as a whole. It allows for different work environments and situations that may affect performance. ***Bold italicised*** wording in the Performance Criteria is detailed below.

Advice may be:	• Ad hoc • By request • Formal or informal • Verbal or written • And may include advice relating to: • acquisitions • in-service support • transitional planning • inspections • policy implementation • technical manual development • staff processes • transport • disposal • trials and inter-operability
Technical regulatory framework may include:	• Environment • Safety • Suitability
Ethical and practical guidelines must:	• Comply with professional codes of practice (as applicable)

Unit Sector(s)

Not applicable.