



Australian Government

DEFCH005B Perform as an effective member of the Chaplain's branch

Release 2

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Modification History

Release	TP Version	Comments
2	DEF12V2	Minor change to Unit Descriptor and Range Statement
1	DEF12V1	Primary release.

Unit Descriptor

This unit covers the competency required to belong to the Australian Defence Force Chaplains' Branch, a parent religious body as well as participate in a base/establishment chaplaincy team.

It also covers the requirement of military chaplains to maintain their own personal spirituality and well-being.

Chaplaincy teams may be developed for:

- Mutual support
- Goal-setting
- Appraisal
- Mentoring
- Coaching
- Briefing
- Theological discussion
- Training
- Worship

This competency is required by all Defence chaplains.

Application of the Unit

As agreed in the creation of this Training Package, applications for units transferred from the PUA00 Public Safety Training Package will be developed as part of continuous improvement plans, and taking into account the change in Unit of Competency format as detailed in templates for Streamlined Training Packages.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Not applicable.

Employability Skills Information

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a Unit of Competency.

Performance Criteria describe the required performance needed to demonstrate achievement of the element.

Where ***bold italicised*** text is used, further information is detailed in the Required Skills and Knowledge and/or the Range Statement. Assessment of performance is to be consistent with the Evidence Guide.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Participate as an effective chaplaincy team member	1.1 Cooperative, working relationships with chaplaincy team leaders are established and maintained. 1.2 Communication with other members of the chaplaincy team is established and maintained. 1.3 Chaplaincy team procedures and practices are agreed and maintained. 1.4 Arrangements for chaplaincy coverage during periods of absence are negotiated and confirmed with the coordinating chaplain.
2. Support the Chaplains' Branch	2.1 Cooperative, working relationships with command and senior chaplains are established and maintained. 2.2 Cooperative, working relationships with principal chaplains are established and maintained. 2.3 Communication with other members of the Chaplains' Branch is established and maintained. 2.4 Policies, procedures and practices adopted by the Chaplains' Branch are acknowledged and observed.
3. Maintain effective links with parent religious bodies	3.1 Regular communication with members of parent religious bodies is maintained. 3.2 Collegiality with the local minister's fraternal and religious associations is established and maintained. 3.3 Chaplaincy related issues are represented within parent religious bodies in accordance with standard procedures. 3.4 Regular communication with other clergy/religious leaders is established and maintained.
4. Maintain own personal spirituality and well-being	4.1 Reading and prayer life is maintained. 4.2 Spiritual direction practice is maintained. 4.3 Personal well-being is maintained.

Required Skills and Knowledge

This describes the essential skills and knowledge and their level, required for this unit.

Required Skills

- work as a team member
- take part in and facilitate interpersonal exchanges with the team

- encourage team members
- establish, maintain and develop relationships, exploring issues and or problem solving
- use a variety of verbal and non-verbal communication techniques including body language, language style
- actively listen, summarise and clarify ideas
- read and understand organisations policies, procedures
- organisational
- planning
- analytical, evaluation and interpretation
- facilitation
- liaison

Required Knowledge

- denominational doctrines, worship and practices
- the endorsed model of military chaplaincy
- the operation of the Chaplains' Branch, within a service and command structure
- relevant Defence staff and command processes
- relevant Defence and civil support agencies
- teamwork principles and strategies
- composition of teams and roles and responsibilities of team members
- verbal and non-verbal communication techniques including body language, language style, active listening, questioning
- techniques for giving and receiving feedback in a constructive manner

Evidence Guide

Critical aspects for assessment and evidence required to demonstrate competency in this unit

Assessment must confirm the ability to work in a chaplaincy team environment while supporting the Chaplains' Branch and maintaining links to the parent religious bodies

Consistency in performance

Competency should be demonstrated in a range of actual or simulated chaplaincy contexts

Context of and specific resources for assessment

Context of assessment

Competency should be assessed by observing a chaplain within the workplace or simulated environment in a role where effective chaplaincy team work is required

Specific resources for assessment

There are no special resource requirements for this unit

Range Statement

The Range Statement relates to the Unit of Competency as a whole. It allows for different work environments and situations that may affect performance. ***Bold italicised*** wording in the Performance Criteria is detailed below.

<i>Policies, procedures and practices</i> may include:	• Goals, objectives, plans, systems and processes • Access, equity and diversity principles and practices • Quality and continuous improvement processes and standards • Standard operating procedures • Ethical standards • Performance plans • Defined resource parameters
<i>Spiritual direction</i> may include:	• The maintenance of individual chaplain's personal spirituality through annual retreats
<i>Personal well-being</i> may include:	• Personal integrity • Personal priorities • Personal emotions • Personal relationships • Personal stress • Psychological well-being • Personal leadership to peers

Unit Sector(s)

Not applicable.