



Australian Government

DEFGEN011 Interpret policy, legislation and regulations

Release: 2

DEFGEN011 Interpret policy, legislation and regulations

Modification History

Release 2. Modifications made to Assessment Conditions.

Release 1. This unit was released in DEF Defence Training Package release 1.0 and meets the Standards for Training Packages.

This unit supersedes and is equivalent to DEFRM102B Interpret policy, legislation and regulations.

- Unit code updated
- Content and formatting updated to comply with new standards
- All PC transitioned from passive to active voice
- PC added to element 1
- PC 2.2 and 2.3 merged

Application

This unit involves the skills and knowledge required to interpret policy, legislation and regulations.

It includes the skills required to interpret information contained in policy, legislation and regulations related to occupational outcomes relevant to the person's work activities.

This unit applies to Defence personnel but may be relevant to others who work in this field. Those undertaking this unit would work independently or as part of a team, under indirect supervision, while performing complex tasks, in a range of familiar contexts. They would use discretion and judgement and take responsibility for the quality of their outputs.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

General

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Identify and analyse information

2 Evaluate information

3 Assess issues and frame solutions

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.1 Identify relevant policy, legislation and regulations to meet organisation information requirements in accordance with workplace standards

1.2 Obtain and analyse information

2.1 Interpret the outcome of analysis and determine advice and options

2.2 Evaluate and record advice against specific criteria

3.1 Assess issues in accordance with workplace standards

3.2 Formulate solutions for specified issues and report to appropriate personnel

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit supersedes and is equivalent to DEFRM102B Interpret policy, legislation and regulations.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6bdbab1e-11ed-4bc9-9cba-9e1a55d4e4a9>

Assessment Requirements for DEFGEN011 Interpret policy, legislation and regulations

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and includes:

- analysing and evaluating information
- identifying, accessing and interpreting relevant information
- liaising with stakeholders
- analysing and formulating relevant policy, legislation and regulations
- reviewing information
- identifying the policies, legislation and regulations that need to be interpreted

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- relevant policies, procedures, legislation and regulations
- specialised information sources

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the

time of assessment.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- acceptable means of simulation assessment
- applicable documentation, including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and PPE currently used in industry.

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