



Australian Government

DEFGEN001 Work in a team

Release: 2

DEFGEN001 Work in a team

Modification History

Release 2. Modifications made to Assessment Conditions.

Release1. This unit was released in DEF Defence Training Package release 1.0 and meets the Standards for Training Packages.

Application

This unit describes the skills required to work with others and make a positive contribution to the effectiveness and efficiency of a team in a defence force environment which may include high stakes outcomes.

This unit applies to all workers in Defence, but is particularly relevant to operations where teamwork is critical to safety and success of the mission.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to.

Those undertaking this unit would work predominantly under direct supervision, with limited responsibility towards others, while performing specific tasks, in a broad range of contexts.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

General

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential Performance criteria describe the performance needed to

outcomes.

demonstrate achievement of the element.

- | | |
|--|---|
| 1 Contribute to team activities | 1.1 Recognise roles and responsibilities of team members and understand team composition

1.2 Contribute to determining team goals and objectives

1.3 Complete activities to required standard within time frame

1.4 Request assistance where appropriate

1.5 Implement changes in allocated role and responsibilities

1.6 Attend team meetings |
| 2 Share knowledge and information | 2.1 Share information relevant to work with team members to enable efficient completion of tasks by maintaining open communication at all times

2.2 Share knowledge and skills with team members |
| 3 Give and receive support to/from team members | 3.1 Provide feedback and assistance to other team members to ensure completion of tasks and workplace goals

3.2 Act upon feedback from other team members |

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume implementation guides are found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6bdbab1e-11ed-4bc9-9cba-9e1a55d4e4a9>

Assessment Requirements for DEFGEN001 Work in a team

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and includes:

- encouraging team members
- following instructions
- demonstrating interpersonal skills
- listening and using a variety of communication skills
- providing suggestions and information
- reporting information
- contributing to the achievement of tasks consistent with agreed goals

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- composition of workplace teams and roles and responsibilities of team members
- non-operational and operational communication processes
- techniques for giving and receiving feedback in a constructive manner
- techniques for supporting others

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy

requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- acceptable means of simulation assessment
- applicable documentation, including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and PPE currently used in industry.

Links

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