



Australian Government

Assessment Requirements for DEFFOR016

Conduct initial digital investigation

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the DEF Defence Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- collecting and recording digital evidence
- conducting the initial assessment of the scene
- identifying witnesses
- implementing a methodical and systematic approach
- managing access and egress by establishing:
 - clear brief as to who has control of access
 - delegation of authority to control entry
 - limited entry to essential personnel
 - physical barriers
 - record of all persons who enter or depart the scene
 - roster guards
- maximising the potential evidentiary value of the digital evidence
- paying attention to detail
- protecting evidence from contamination, including at least one digital storage device
- questioning potential witnesses
- recording and compiling records of interviews and statements accurately using a variety of means, including video and audio equipment
- taking and compiling statements
- using recording and specialised evidence collection equipment, including a variety of digital video and audio recording devices
- working with a variety of professionals.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- details of scene features and use of a variety of specialised equipment, including video and audio recording equipment

- functions and roles of other professionals and experts
- incident scene protection and preservation
- indicators of need for specialised investigations
- legislative, policy and quality system context and requirements
- policies and procedures relating to recording details of persons
- public safety, work health and safety (WHS) and duty of care requirements at incident scene.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- applicable documentation, including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and personal protective equipment (PPE) currently used in industry.

Links

Companion Volume Implementation Guides are found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6bdbab1e-11ed-4bc9-9cba-9e1a55d4e4a9>