



Australian Government

Assessment Requirements for DEFDPA008 Manage public affairs projects

Release 2

Assessment Requirements for DEFDP A008 Manage public affairs projects

Modification History

Release 2. Punctuation errors corrected. Assessment conditions clarified.

Release 1. This is the first release of this unit of competency in the DEF Defence Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria on at least one occasion and include:

- applying organisational policies and procedures
- applying relevant legislation, regulations and operational policies to public affairs projects
- managing public affairs projects
- planning and coordinating a range of events/activities for different stakeholders
- publicising events and activities to encourage public participation.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria and include knowledge of:

- evaluation in the context of public affairs projects and activities
- privacy principles
- project planning and coordination
- relevant legislation, regulations, organisational policies, organisational procedures and guidelines relating to public affairs, such as privacy, confidentiality, copyright, libel and slander
- using mass media.

Assessment Conditions

Assessors must satisfy relevant vocational education and training legislation, frameworks and/or standards.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy

requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- acceptable means of simulation assessment
- relevant and appropriate materials, tools, equipment and personal protective equipment currently used in industry
- relevant standards, policy and instructions related to public affairs
- applicable documentation, including operational procedures, regulations, codes of practice and operation manuals.

Links

Companion Volume -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6bdbab1e-11ed-4bc9-9cba-9e1a55d4e4a9>