



Australian Government

DEFCHP003 Plan the delivery of chaplaincy support

Release: 2

DEFCHP003 Plan the delivery of chaplaincy support

Modification History

Release 2. Modifications made to Assessment Conditions.

Release 1. This unit was released in DEF Defence Training Package release 1.0 and meets the Standards for Training Packages.

This unit supersedes and is equivalent to DEFCH003B Deliver chaplaincy services.

- Unit code updated
- Content and formatting updated to comply with the new standards
- All PC transitioned from passive to active voice
- Elements 1 and 2 wording revised
- All PC revised in element 2
- PC 3.3 removed

Application

This unit describes the skills required to plan and deliver chaplaincy support within Defence. This includes the requirement to review the delivery of chaplaincy support.

This unit was developed for Defence chaplains but may be relevant to others who work in this field.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to.

Those undertaking this unit would work independently, while performing complex tasks in a mainly predictable context.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

Chaplaincy

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Plan the delivery of chaplaincy support

2 Conduct chaplaincy services

3 Review the delivery of chaplaincy services

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- | | |
|------------|--|
| 1.1 | Identify planning requirements for chaplaincy support from organisational processes |
| 1.2 | Identify and apply planning tools and or methodologies |
| 1.3 | Identify, select and obtain all relevant planning factors and other data required |
| 1.4 | Develop, confirm and document plans |
| 1.5 | Test plans for accuracy and relevance and agree on them with appropriate personnel |
| 2.1 | Implement and monitor chaplaincy plans and amend them to address changing circumstances |
| 2.2 | Forward information on the delivery of chaplaincy services to appropriate personnel |
| 2.3 | Complete, compile and process chaplaincy reports |
| 2.4 | Provide chaplaincy specific advice during higher level organisational planning |
| 3.1 | Develop and implement review procedures incorporating organisational requirements for the chaplaincy service |
| 3.2 | Undertake review against specified criteria |
| 3.3 | Incorporate review outcomes in current and future plans |

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit supersedes and is equivalent to DEFCH003B Deliver chaplaincy services.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6bdbab1e-11ed-4bc9-9cba-9e1a55d4e4a9>

Assessment Requirements for DEFCHP003 Plan the delivery of chaplaincy support

Modification History

Release 2. Modifications made to Assessment Conditions.

Release 1. This unit was released in DEF Defence Training Package release 1.0 and meets the Standards for Training Packages.

This unit supersedes and is equivalent to DEFCH003B Deliver chaplaincy services.

- Unit code updated
- Content and formatting updated to comply with the new standards
- All PC transitioned from passive to active voice
- Elements 1 and 2 wording revised
- All PC revised in element 2
- PC 3.3 removed

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and includes:

- meeting own faith requirements
- providing support for all faiths
- analysing complex personal and organisational issues
- selecting language style suitable to audience and context
- establishing, maintaining and developing relationships
- solving problems
- summarising and clarifying ideas
- measuring performance against established criteria
- developing written plans, advice and reports

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- world religions and associated religious beliefs and practices
- denominational doctrines, worship and practices
- planning processes
- review processes
- relevant organisational processes, requirements and procedures
- chaplaincy roles

- organisational communication media and conventions

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- relevant materials, tools, equipment and personal protective equipment currently used in industry
- applicable documentation, including workplace procedures, regulations, codes of practice and operation manuals
- acceptable means of simulation assessment.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6bdbab1e-11ed-4bc9-9cba-9e1a55d4e4a9>