



Australian Government

CUAWRT414 Write narratives

Release: 1

CUAWRT414 Write narratives

Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package Version 4.0.

Application

This unit describes skills and knowledge required to write narratives for print, electronic publications and a range of other media.

It applies to individuals who write narratives for different audiences and in different formats, and who develop knowledge of the elements of narrative such as theme, form, characterisation, dialogue, point of view and style in order to write narratives.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Communication - Writing

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Determine purpose, concept and intended form of output for narrative	1.1 Determine purpose for writing narrative according to professional, creative or personal standards and guidelines 1.2 Develop concept for narrative according to identified purpose, using a range of resources and techniques including journals, notebooks, interviews, writing exercises, observations, reading and research 1.3 Define form of output for narrative according to its intended audience, style and format of narrative 1.4 Determine language, tone and length of narrative appropriate for the narrative's purpose, concept and form

	1.5 Confirm purpose, concept and form of output with appropriate sources
2. Plan and prepare to write narrative	2.1 Develop timeline and approach for drafting and completing the narrative 2.2 Research and gather information relating to the intended concept and form of the narrative 2.3 Identify relevant copyright and intellectual property requirements to comply with in drafting and completing the narrative
3. Create draft narrative	3.1 Use safe work practices including addressing ergonomic requirements when undertaking writing tasks 3.2 Draft narrative according to its identified purpose, concept and intended form of output 3.3 Evaluate and revise draft narrative to ensure it meets the identified purpose, concept and intended form of output 3.4 Proofread draft narrative to ensure grammar, punctuation and spelling are appropriate for concept and form of output
4. Complete the narrative	4.1 Seek, consider and use feedback from appropriate sources to ensure draft narrative meets intended purpose, concept and form of output 4.2 Confirm with appropriate sources that narrative complies with copyright and intellectual property requirements 4.3 Complete agreed modifications and produce final draft within required timelines

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

Skill	Description
Reading	- Analyses and interprets textual information from various sources - Compares material from multiple information sources - Applies appropriate strategies to check texts for accuracy
Writing	- Generates complex written texts, demonstrating a broad range of writing styles and techniques - Selects vocabulary, grammatical structures and conventions

	appropriate to the text and audience Creates documents using language, format and style appropriate to the context and audience
Oral communication	Uses clear language to articulate personal understandings, ideas and opinions
Numeracy	Estimates time required for production tasks, creates timeframes and calculates resource requirements
Navigate the world of work	Understands responsibilities and complies with legislative requirements relevant to writing tasks
Interact with others	- Collaborates with others to achieve writing goals - Selects and uses communication practices and protocols appropriate to audience
Get the work done	- Adopts a logical and methodical approach in planning, organising and completing requirements within timelines - Develops new and innovative ideas through exploration and analysis

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
CUAWRT414 Write narratives	N/A	New unit of competency	N/A

Links

Companion Volumes are available from VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>

Assessment Requirements for CUAWRT414 Write narratives

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Performance Evidence

Evidence of the ability to write either one extended narrative (5000 words or more), or at least two short narratives (500-2000 words) of different forms (e.g. blog, journal, and book) and for each written material:

- determine the appropriate style and form of output for the narrative according to the narrative's purpose
- conduct planning and research required to write the narrative
- develop timelines for completion of the narrative
- write original material using technique, form, style, structure, perspective and voice appropriate to the publication media and the requirements of the narrative
- proofread and edit draft material to meet standards for publication
- collect feedback on draft narrative from appropriate sources and amend draft narrative in response to feedback
- comply with relevant copyright and intellectual property requirements
- follow relevant health and safety practices for writing tasks
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Knowledge Evidence

The candidate must be able to demonstrate the following knowledge to effectively complete the tasks outlined in the elements and performance criteria of this unit, and to manage tasks and reasonably foreseeable contingencies in the context of the work role:

- forms and text types of narrative including but not limited to:
 - flash fiction
 - micro fiction
 - apps
 - short fiction
 - long short stories
 - e-books

- e-serials
- web-based content
- techniques, stylistic and cultural contexts, purpose and audience which contribute to various forms of narrative writing
- types of media used to present narratives, including the particular characteristics of each media type
- basic proofreading and editing techniques, including the use of style guides
- copyright and intellectual property requirements as they relate to writing and publishing
- basic operations of word-processing software used to produce, edit and track changes in written material
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Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a creative arts working environment or commercial writing environment. This includes access to:

- interaction with others to discuss and confirm requirements
- interaction with editors or other professionals they can communicate with regarding the tasks required to finalise narrative to the standards of the publication media
- reference materials and resources required to undertake writing tasks

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

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