



**Australian Government**

# **CUAWRT409 Write creative nonfiction material**

**Release: 1**

## CUAWRT409 Write creative nonfiction material

### Modification History

| Release   | Comments                                                                                     |
|-----------|----------------------------------------------------------------------------------------------|
| Release 1 | This version first released with CUA Creative Arts and Culture Training Package Version 4.0. |

### Application

This unit describes skills and knowledge required to write creative nonfiction material to suit different types of media publications and performance platforms.

It applies to individuals who use techniques employed by fiction and nonfiction writers, playwrights and other creative writers to present factually accurate nonfiction text.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

### Unit Sector

Communication - Writing

### Elements and Performance Criteria

| ELEMENT                                               | PERFORMANCE CRITERIA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|-------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>Elements describe the essential outcomes.</i>      | <i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 1. Determine requirements of creative nonfiction text | <p>1.1 Identify purpose for writing nonfiction text according to professional, creative or personal standards and guidelines</p> <p>1.2 Develop concept for text according to identified purpose, using a range of resources and techniques including journals, notebooks, interviews, writing exercises, observations, reading and research</p> <p>1.3 Define text form according to its intended audience, style and format</p> <p>1.4 Determine language, tone and length of text appropriate for the text's purpose, concept and form</p> <p>1.5 Confirm purpose, concept and form of text with appropriate</p> |

|                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                       | sources                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 2. Plan and prepare to write creative nonfiction text | <p>2.1 Develop timeline and approach for drafting and completing the text</p> <p>2.2 Research and gather information relating to the intended concept and form of the text</p> <p>2.3 Identify relevant copyright and intellectual property requirements</p>                                                                                                                                                                                                 |
| 3. Create draft creative nonfiction text              | <p>3.1 Use safe work practices including addressing ergonomic requirements when undertaking writing tasks</p> <p>3.2 Draft text according to identified purpose, concept and intended form of output</p> <p>3.3 Evaluate and revise draft text to ensure it meets the identified purpose, concept and intended form of output</p> <p>3.4 Proofread draft text to ensure grammar, punctuation and spelling are appropriate for concept and form of output</p> |
| 4. Complete the creative nonfiction text              | <p>4.1 Seek, consider and use feedback from appropriate sources to ensure draft text meets intended purpose, concept and form of output</p> <p>4.2 Confirm with appropriate sources that text complies with copyright and intellectual property requirements</p> <p>4.3 Complete agreed modifications and produce final draft within required timelines</p>                                                                                                  |

## Foundation Skills

*This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.*

| Skill   | Description                                                                                                                                                                                                                                                                                                                                              |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Reading | <ul style="list-style-type: none"><li>Analyses and interprets textual information from various sources</li><li>Compares material from multiple information sources</li><li>Applies appropriate strategies to check texts for accuracy</li></ul>                                                                                                          |
| Writing | <ul style="list-style-type: none"><li>Generates complex written texts, demonstrating a broad range of writing styles and techniques</li><li>Selects vocabulary, grammatical structures and conventions appropriate to the text and audience</li><li>Creates documents using language, format and style appropriate to the context and audience</li></ul> |

|                            |                                                                                                                                                                                                                                              |
|----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Oral communication         | <ul style="list-style-type: none"><li>• Uses clear language to articulate personal understandings, ideas and opinions</li></ul>                                                                                                              |
| Numeracy                   | <ul style="list-style-type: none"><li>• Estimates time required for production tasks, creates timeframes and calculates resource requirements</li></ul>                                                                                      |
| Navigate the world of work | <ul style="list-style-type: none"><li>• Understands responsibilities and complies with copyright and intellectual property requirements relevant to writing tasks</li></ul>                                                                  |
| Interact with others       | <ul style="list-style-type: none"><li>• Collaborates with others to achieve writing goals</li><li>• Selects and uses communication practices and protocols appropriate to audience</li></ul>                                                 |
| Get the work done          | <ul style="list-style-type: none"><li>• Adopts a logical and methodical approach in planning, organising and completing requirements within timelines</li><li>• Develops new and innovative ideas through exploration and analysis</li></ul> |

## Unit Mapping Information

| Code and title<br>current version            | Code and title<br>previous version | Comments               | Equivalence status |
|----------------------------------------------|------------------------------------|------------------------|--------------------|
| CUAWRT409 Write creative nonfiction material | N/A                                | New unit of competency | N/A                |

## Links

Companion Volumes are available from VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>

## Assessment Requirements for CUAWRT409 Write creative nonfiction material

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### Performance Evidence

Evidence of the ability to write at least one extended written creative nonfiction text (4000 words or more) and one shorter written creative nonfiction text (1500-3000 words) of a different form (e.g. blog, journal, and book) and for each written text:

- determine the appropriate style and form of text according to the text's purpose
- conduct planning and research required to write the text
- develop timelines for completion
- write original material using technique, form, style, structure, perspective and voice appropriate to the media publication and the requirements of the text
- proofread and edit draft material to meet standards for publication
- collect feedback on draft text from appropriate sources and amend in response to feedback
- comply with relevant copyright and intellectual property requirements
- follow relevant health and safety practices for writing tasks
- 

### Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements and performance criteria of this unit. This includes:

- forms and text types of creative nonfiction material including but not limited to:
  - Memoir
  - Autobiography
  - Biography
  - Short life stories
  - Local history
  - Family history
  - Corporate history
  - Community history

- Personal essays
- General essays
- Literary nonfiction/journalism
- Web-based content
- techniques, stylistic and cultural contexts, purpose and audience which contribute to various forms of creative nonfiction writing
- types of media used to present creative nonfiction material, including the particular characteristics of each media type
- basic proofreading and editing techniques, including the use of style guides
- copyright and intellectual property requirements as they relate to writing and publishing
- basic operations of word-processing software used to produce, edit and track changes in written material
- planning skills for completing creative nonfiction texts
- 

## Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a creative arts working environment or commercial writing environment. This includes access to:

- interaction with others to discuss and confirm requirements
- interaction and communication with editors or other professionals regarding the tasks required to finalise creative nonfiction materials to the standards of media publications
- reference materials and resources required to undertake writing tasks.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

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