



Australian Government

CUASOU418 Edit dialogue

Release: 1

CUASOU418 Edit dialogue

Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package version 5.0.

Application

This unit describes the skills and knowledge required to edit dialogue for different productions. It involves identifying dialogue and sound sources, cleaning up and preparing copies of dialogue and delivering master copies according to production requirements.

The unit applies to those who work collaboratively as part of a production team to make post-production dialogue edits that are free of uneven sound.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Media and entertainment production – Audio/sound

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Clarify project requirements	1.1 Consult with required personnel and confirm editing requirements with reference to production documentation 1.2 Assess quality of recorded dialogue and sound sources against creative and technical production requirements 1.3 Identify dialogue and sound sources that meet production requirements in discussion with required personnel, making creative and technical adjustments as required 1.4 Establish and confirm timeline for completing dialogue and sound editing process according to production requirements 1.5 Anticipate problems that may arise during editing and develop contingency plan as required
2. Prepare to edit dialogue	2.1 Check sound editing software and equipment is safe, operational

ELEMENT	PERFORMANCE CRITERIA
	and meets production requirements 2.2 Identify and resolve technical faults and problems according to organisational procedures 2.3 Confirm required files are accessible to required personnel 2.4 Prepare working copies of original dialogue and sound sources that meet production requirements 2.5 Complete documentation according to production requirements and organisational procedures
3. Clean up dialogue	3.1 Advise required personnel on automated dialogue replacement requirements 3.2 Strip synchronous sound effects from dialogue as required 3.3 Clean up synchronous sounds and confirm dialogue and sound edits fit together according to production requirements 3.4 Locate alternative dialogue and sound recordings as required and determine need for re-recording according to production requirements 3.5 Oversee recording of post-sync dialogue and sound as required, confirming required personnel have copies of production documentation 3.6 Backup dialogue and sound files regularly 3.7 Discuss quality of edited material with required personnel and adjust as required 3.8 Present final edit to required personnel within production requirements and timeframe
4. Complete work operations	4.1 Confirm track layout of final edit is legible, consistent and indicates different dialogue and sound according to production requirements 4.2 Save and deliver post-production master copy in required format, duplicating as required 4.3 Store edited materials according to production requirements and organisational procedures 4.4 Confirm work environment is cleaned after use and restored to pre-editing condition
5. Evaluate work	5.1 Evaluate editing process in consultation with required personnel 5.2 Review technical quality of edited material against production requirements 5.3 Evaluate and document own performance outcomes and note areas for improvement

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

SKILL	DESCRIPTION
Numeracy	Organises work schedules and calculates production requirements using mathematical skills
Oral communication	- Establishes clear directions using industry standard language and strategies - Listens for cues and speech patterns and confirms dialogue meets production requirements
Writing	Prepares specific information using terminology and structure appropriate for task and audience
Initiative and enterprise	Provides feedback, evaluates options and determine solutions and improvements
Planning and organising	Plans and prioritises different complex tasks, including contingencies according to production requirements
Problem solving	Addresses problems and makes decisions directly related to own role
Self-management	Follows required safety procedures
Teamwork	Collaborates with others according to production requirements
Technology	Edits and organises audio files using different digital tools

Unit Mapping Information

Supersedes and is equivalent to CUASOU408 Edit dialogue.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>

Assessment Requirements for CUASOU418 Edit dialogue

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Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- edit dialogue for at least two different productions.

In the course of the above, the candidate must:

- confirm production requirements in collaboration with required personnel
- set up equipment and complete production documentation
- complete dialogue and sound editing according to production requirements
- review quality of edited material according to production requirements
- use features of different industry standard sound editing software and equipment according to production requirements and industry standards
- adhere to work health and safety (WHS) procedures.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- information that is typically found in production documentation and requirements
- main techniques and methods of dialogue and sound editing
- basic principles of synchronisation and how it is used in dialogue and sound editing
- ways in which sound is locked to picture
- issues and challenges that typically arise when editing dialogue and sound and how to address them
- presentation formats of edited dialogue and sound
- industry standard dialogue and sound editing software
- organisational procedures for:
 - identifying and resolving technical faults and problems
 - completing documentation
 - storing edited materials
- different production formats that require edited dialogue and sound

- strategies to evaluate own role in editing process for future improvement
- WHS procedures and principles that relate to sound editing.

Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

This includes access to:

- sound editing software and equipment
- productions where dialogue and sound editing are required
- production documentation
- interaction with others required to demonstrate the performance evidence.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational educational and training legislation, frameworks and/or standards.

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