



Australian Government

CUASOU212 Perform basic sound editing

Release: 1

CUASOU212 Perform basic sound editing

Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package Version 5.0.

Application

This unit describes the skills and knowledge required to perform basic digital sound editing.

The unit applies to those working under supervision who are responsible for preparing, assembling and digitally editing relatively simple sound sequences for media content.

Individuals are expected to contribute to creative outcomes, including selection and acquisition of sound materials.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Media and Entertainment Production – Audio/Sound

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare for editing sound	1.1 Confirm production requirements and creative and technical objectives in consultation with required personnel 1.2 Obtain, label and securely store audio source materials according to organisational procedures 1.3 Confirm editing hardware has sufficient capacity to handle digitising and editing processes 1.4 Confirm editing software is suited to technical requirements and enterprise practices 1.5 Organise additional equipment to minimise interruptions during editing as required
2. Assemble sequences for	2.1 Digitise content in format required for specified platform

ELEMENT	PERFORMANCE CRITERIA
editing	2.2 Monitor and optimise quality of digital output and fix problems as required 2.3 Identify sound edit positions and document according to requirements 2.4 Log and assess sound sequences and create and save digital back-up copies 2.5 Evaluate and edit audio content according to technical and creative objectives
3. Edit sound sequences	3.1 Edit audio content and document details of each edited sound sequence according to production requirements 3.2 Apply audio effects and enhancements to maximise creative outcomes as required 3.3 Produce sequences and resolve identified problems using edited software 3.4 Refine edits using feedback from required personnel as required 3.5 Submit final edits according to agreed deadline and organisational procedures
4. Finalise sound edits	4.1 Archive and document edited audio files according to organisational procedures 4.2 Report on editing equipment requiring maintenance as required and leave workstation in required condition 4.3 Participate in post-production debriefing sessions as required 4.4 Seek feedback from colleagues and evaluate own creative and technical performance for improvement

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

SKILL	DESCRIPTION
Oral communication	- Gathers and provides information using clear and required language - Confirms understanding using listening and questioning techniques
Reading	Interprets textual information to determine job requirements
Writing	Records detailed information in workplace documentation using simple vocabulary and industry terminology

SKILL	DESCRIPTION
Teamwork	Follows required communication methods and practices when discussing task requirements and seeking feedback on task progress
Initiative and enterprise	- Makes routine decisions about source materials, equipment capacity and audio formats, and monitors output for problems - Determines editing techniques required for creative impact
Planning and organising	Plans and implements routine tasks and workload in a methodical sequence with input from others
Technology	- Manipulates software to resolve problems - Prepares sound components using digital tools

Unit Mapping Information

Supersedes and is not equivalent to CUASOU202 Perform basic sound editing.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>

Assessment Requirements for CUASOU212 Perform basic sound editing

Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package Version 5.0.

Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- prepare and edit at least two audio files that meet creative and technical production requirements.

In the course of the above, the candidate must:

- use editing software and equipment according to requirements, manipulating and applying effects as required
- digitise audio content in compatible formats
- assess and optimise quality of sound sequences
- mark, log and archive accurate edited sequences
- respond to feedback from others to improve own technical and creative performance.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- digital formats compatible with various editing processes, platforms and equipment
- key factors, purpose and procedures relating to industry terminology:
 - digital audio consoles
 - digital audio workstations (DAW)
 - digital signal processing
- procedures used to log and document edited sequences
- common challenges of collecting and organising content for broadcast and publication, and strategies to address them
- characteristics of sound that can be manipulated to achieve high quality output
- work health and safety requirements for working with sound.

Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

This includes access to:

- audio editing software and equipment
- manuals and instructions to support software and equipment
- audio content.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>