



Australian Government

CUASMT301 Work effectively backstage during performances

Release: 2

CUASMT301 Work effectively backstage during performances

Modification History

Release	Comments
Release 2	This version released with CUA Creative Arts and Culture Training Package version 2.0. Updated assessment conditions section. Updated modification history section to reflect changed name of training package.
Release 1	This version first released with CUA Creative Arts and Culture Training Package version 1.0.

Application

This unit describes the performance outcomes, skills and knowledge required to provide staging, organisational and technical support backstage during performances in the entertainment and events industries.

At this level, individuals are required to use some discretion and judgement and operate under broad supervision within an established framework of plans and procedures.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Media and entertainment production - stage management

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare for work backstage	1.1 Identify production documentation and confirm job requirements with supervisor 1.2 Prepare own draft running sheet based on production documentation and information from supervisor 1.3 Use theatre terminology correctly and observe protocols in dealings with others involved in productions 1.4 Set up own work area in line with job requirements

	1.5 Ensure that areas of responsibility backstage are free of hazards and meet work health and safety requirements
2. Participate in technical and dress rehearsals	2.1 Follow own running sheet, and action on cue during rehearsals 2.2 Take notes on changes and adjustments made during rehearsals and update running sheet according to rehearsal notes and instructions from supervisor 2.3 Observe theatre etiquette and work cooperatively with relevant personnel during rehearsals 2.4 Take direction and instruction and participate in notes sessions 2.5 Complete work assigned as a result of rehearsals prior to next rehearsal or performance
3. Assist backstage during performances	3.1 Set up backstage area for performances in line with requirements 3.2 Complete pre-show checks as required and assist with rectifying technical faults in line with own level of responsibility 3.3 Refer problems beyond scope of own job or skill level to supervisor 3.4 Complete tasks on running sheet on cue 3.5 Maintain quiet in the backstage area during performances 3.6 Contribute to maintaining backstage area, paying particular attention to exits and hazards
4. Complete post-performance procedures	4.1 Advise supervisor of repairs, faults or technical issues that need to be addressed prior to next performance 4.2 Shut down technical equipment according to procedures 4.3 Tidy stage and backstage area 4.4 Complete workplace documentation as required 4.5 Seek feedback on own work performance to identify areas for future improvement

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Performance Criteria	Description
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Learning	4.5	Seeks the views of others to identify ways to improve own performance
Reading	1.1, 2.1, 3.4	Obtains information from written sources
Writing	1.2, 2.2, 2.4, 4.4	Prepares and updates own running sheets and other workplace documentation
Oral communication	1.1, 1.3, 2.2, 2.3, 2.4, 3.3, 3.5, 4.1, 4.5	- Obtains information by listening and questioning - Uses clear language to contribute information and express requirements - Understands what to communicate, with whom and how in routine work situations
Navigate the world of work	1.1, 1.3, 1.5, 3.1, 3.2, 3.3, 3.6, 4.1, 4.2, 4.4	- Identifies and follows procedures and expectations associated with own role - Understands the purpose of own role and associated responsibilities, and how they contribute to the work of others in the immediate work context - Takes responsibility for meeting organisational requirements within scope of own role
Interact with others	1.1, 1.3, 2.2, 2.3, 2.4, 3.3, 3.5, 4.1, 4.5	Works collaboratively to achieve team goals
Get the work done	1.1, 1.2, 1.4, 1.5, 2.1, 2.2, 2.3, 2.4, 2.5, 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 4.1, 4.2, 4.3, 4.4	- Undertakes backstage work in line with production requirements and directions from supervisor - Recognises and takes responsibility for addressing predictable, and some less predictable, problems in familiar work contexts - Uses standard word processing and spreadsheet applications to update production documentation - Applies knowledge of equipment operating procedures to backstage work duties

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
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Code and title current version	Code and title previous version	Comments	Equivalence status
CUASMT301 Work effectively backstage during performances (Release 2)	CUASMT301 Work effectively backstage during performances (Release 1)	Updated assessment conditions section. Updated modification history section to reflect changed name of training package.	Equivalent unit

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>

Assessment Requirements for CUASMT301 Work effectively backstage during performances

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Performance Evidence

Evidence of the ability to:

- provide assistance backstage for at least two productions
- meet work deadlines
- work collaboratively with others involved in productions
- follow health and safety procedures when working backstage
- use stage and production terminology correctly.

Note: If a specific volume or frequency is not stated, then evidence must be provided for each of the above points at least once.

Knowledge Evidence

To complete the unit requirements the individual must describe:

- the purpose of different types of documentation typically used backstage during rehearsals and performance
- the roles and responsibilities of personnel involved in the following areas:
 - audio
 - costume
 - lighting
 - production management
 - stage management
 - staging
 - vision systems.

Assessment Conditions

Assessment must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical activities experienced in creative arts industry environments. The assessment environment must include access to rehearsals and live performances.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational educational and training legislation, frameworks and/or standards.

Links

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