



Australian Government

CUAPRP311 Repair, maintain and alter props

Release: 1

CUAPRP311 Repair, maintain and alter props

Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package Version 5.0.

Application

This unit describes the skills and knowledge required to prepare, make alterations and maintain props for use in a range of productions in the film, television, entertainment and interactive media industries.

The unit applies to those who work as a member of a team with responsibility for care and maintenance of props for productions. They need to use a range of hand and power tools proficiently to perform their role. Individuals in this position are generally supervised by a props manager or supervisor.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Visual Communication – Props

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Check condition of props	1.1 Confirm production requirements with required personnel 1.2 Check all props are in working condition and identify faults that need to be repaired 1.3 Check props are labelled, coded and stored safely, in an appropriate order to meet production requirements 1.4 Check consumable or hazardous props are handled correctly according to relevant work health and safety (WHS) regulations
2. Make alterations to props	2.1 Confirm required prop alterations with required personnel 2.2 Clean props, ensuring delicate or problem materials are serviced with care

ELEMENT	PERFORMANCE CRITERIA
	2.4 Complete minor repairs to props and store props that enable ease of retrieval 2.5 Make alterations to props using required tools and techniques 2.6 Clean and maintain a safe props work area 2.7 Check sufficient supplies of materials are available to cover needs during production
3. Maintain continuity of props during production	3.1 Check changes to continuity are updated continually, and are accurately recorded on script breakdown 3.2 Arrange for replacement props to maintain continuity during productions, including reliability of supplies 3.3 Dress sets throughout productions to replicate or adjust from previous takes or scenes as directed 3.4 Refer to continuity documentation at all times during productions, and carry out dressing duties as required
4. Maintain condition of props	4.1 Assess whether damaged props can continue to be used in production and arrange for replacements where necessary in consultation with required personnel 4.2 Store, securely and safely, props no longer required during production or return to original sources in good condition 4.3 Finalise required documentation in accordance with organisational procedures and protocols

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

SKILL	DESCRIPTION
Reading	Determines workplace requirements by interpreting textual information
Writing	Records accurate and detailed information in required formats using clear language and industry terminology
Oral Communication	- Uses listening and questioning to obtain information and confirm understanding - Provides information and instructions using clear and direct language appropriate to audience and context
Self-management	Follows regulatory safety requirements and organisational procedures in preparation and maintenance of props and props continuity

SKILL	DESCRIPTION
	Complies with explicit workplace protocols in completion of tasks
Teamwork	Selects and uses appropriate communication methods and practices when confirming prop requirements and conveying information to production personnel
Planning and organising	- Plans and implements a logical and methodical approach to preparation, maintenance and supply of props - Makes routine decisions about prop repairs, replacement, storage and return within scope of own role

Unit Mapping Information

No equivalent unit. Supersedes and is not equivalent to CUAPRP202 Repair, maintain and alter props.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>

Assessment Requirements for CUAPRP311 Repair, maintain and alter props

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Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- repair, maintain and alter props before and during at least two different productions.

In the course above, the candidate must:

- use the required tools, materials and techniques according to repair, maintenance and alteration needs
- maintain props continuity during productions and respond flexibly to production variations
- handle hazardous props, materials and equipment in a safe manner
- organise and store props in good condition to meet production requirements
- comply with on-set protocols and etiquette
- complete documentation according to enterprise procedures.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- repair and maintenance techniques required for props
- tools and materials used to maintain, repair and alter props
- props storage and identification processes and systems
- production scheduling and continuity issues that may impact prop maintenance and assembly
- work health and safety standards that apply to safe handling of consumable or hazardous props and use of tools for maintenance and repair.

Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

This includes access to:

- tools, equipment and materials required to conduct repair and maintenance tasks
- prop storage space
- a range of props.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational educational and training legislation, frameworks and/or standards.

Links

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