



Australian Government

CUAPPR203 Store finished creative work

Release: 1

CUAPPR203 Store finished creative work

Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package version 2.0.

Application

This unit describes the skills and knowledge required to identify factors that impact on the storage of finished creative work and the use of appropriate materials, techniques and procedures to prepare and handle the works for storage.

It applies to individuals who handle and store any type of creative work. The creative work to be stored could be their own, or in an artist-run studio, gallery, exhibition space or educational institution where they are working.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Industry capability – professional practice

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare to store work	1.1 Identify work for storage according to job instructions and in consultation with appropriate people 1.2 Establish and clarify factors that need to be taken into account when storing work 1.3 Identify action that needs to be taken prior to storing finished work 1.4 Identify suitable storage areas and confirm their availability 1.5 Organise or obtain materials required for storage preparation
2. Undertake storage tasks	2.1 Prepare finished work for storage according to required

ELEMENT	PERFORMANCE CRITERIA
	procedures 2.2 Store work safely within required timeframes, using safe manual handling procedures that prevent damage to self and work 2.3 Promptly identify any problems, and take action within scope of individual responsibility or refer to appropriate people
3. Review and finalise storage process	3.1 Complete storage documentation as required 3.2 Clean and maintain tools and work area, dispose of waste sustainably, and store equipment and materials safely

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Performance Criteria	Description
Reading	1.5, 2.1, 2.2	- Recognises and interprets product descriptions about the materials being used to store works - Matches material handling procedures to the size and type of work to be stored
Writing	3.1	Uses specific and relevant language to provide simple and routine information about the storage process in workplace documentation
Oral Communication	1.1, 1.2	Listens to verbal instructions relating to the storage of works, asking questions to clarify and confirm understanding
Numeracy	1.5	Takes basic measurements of creative work and calculates quantity of protective and/or storage materials required
Navigate the world of work	2.2, 2.3	Takes responsibility for following safety procedures that protect self and work
Get the work done	1.2-1.5	Organises and plans job processes to complete storage within required timeframes

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
CUAPPR203 Store finished creative work	CUVPRP203A Store finished creative work	Updated to meet Standards for Training Packages and clarify intent. Minor edits to elements and performance criteria.	Equivalent unit

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>

Assessment Requirements for CUAPPR203 Store finished creative work

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Performance Evidence

Evidence of the ability to:

- identify and access storage areas suitable to the quantity, size and type of creative works to be stored
- use techniques and materials appropriate to the size, type and value of creative works when preparing them for storage
- store and handle works safely, following required procedures.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- describe environmental conditions required to maintain the integrity of stored work
- outline physical properties, safe use and procedures for recycling or disposing of materials most commonly used for protecting and storing creative works
- identify typical procedures applied to works in preparation for storage.

Assessment Conditions

Assessment must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical activities experienced in creative arts industry environments. The assessment environment must include access to:

- creative works requiring storage
- storage areas and materials.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational educational and training legislation, frameworks and/or standards.

Links

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