



Australian Government

CUAPPM507 Manage safety aspects of screen productions

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package version 2.0.

Application

This unit describes the skills and knowledge required to develop safety plans for screen productions based on pre-production safety reports. It involves documenting all known and potential hazards associated with the production, and proposing actions to eliminate or minimise them that comply with relevant legislative and regulatory requirements and codes of practice.

It applies to individuals who implement safety plans, and thereby ensure the safety and security of cast, crew and equipment. They may work as location managers, production managers, or senior safety officers on a screen production.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Media and Entertainment Production – Production Planning and Management

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Develop safety plans	1.1 Analyse and discuss findings and recommendations of draft pre-production safety reports with relevant personnel, and identify required priority actions, personnel and materials 1.2 Distribute final version of pre-production safety reports and communicate key findings to relevant personnel and organisations before commencement of filming 1.3 Identify specific safety personnel and skills sets required for screen production activity 1.4 Sequence production activities for effectiveness and efficiency,

ELEMENT	PERFORMANCE CRITERIA
	based on safety report and production schedule requirements 1.5 Recruit and roster specialist personnel and seek other specialist advice as required in line with pre-production safety reports 1.6 Confirm relevant personnel prepare action plans for hazardous sequences that comply with required codes, guidelines and procedures 1.7 Coordinate and participate in all location surveys to ensure production complies with recommended industry safety codes 1.8 Document safety plans in line with organisational procedures, ensuring all recommendations from pre-production safety reports have been addressed
2. Oversee safety aspects of production set-up	2.1 Confirm approval of hazardous sequences with relevant authorities before their execution 2.2 Distribute plans, procedures and approvals to relevant personnel via daily call sheets 2.3 Check equipment, props, crew vehicles and their operators, and maintenance personnel comply with licensing and regulatory requirements 2.4 Check relevant personnel are applying procedures for dealing with faulty or inappropriate production equipment, and requirements for wearing personal protective equipment (PPE) clothing 2.5 Coordinate safety and operational briefings by relevant personnel 2.6 Complete production documentation as required and according to organisational procedures
3. Organise medical and emergency services	3.1 Establish medical services that may be required during production in the event of accident or illness, based on safety report 3.2 Arrange for in- and out-of-hours services by qualified medical practitioners to be accessible to production locations 3.3 Recruit and roster registered nurses or other medical personnel required for filming hazardous sequences 3.4 Book and coordinate the supply of emergency services personnel required for any hazardous sequences or remote location activity 3.5 Provide adequate and accessible first aid equipment and advise all personnel of its location
4. Monitor safe execution of productions	4.1 Provide safety briefings to relevant production personnel on required communication methods, chain of command, and

ELEMENT	PERFORMANCE CRITERIA
	emergency procedures 4.2 Identify safety and security hazards and eliminate, isolate or minimise their risk throughout productions 4.3 Clear production areas of non-essential personnel whenever possible 4.4 Monitor health and safety conditions throughout productions to assess risks to safety and to ensure all work health and safety (WHS) procedures are being followed 4.5 Supervise safe execution of all aspects of any hazardous sequences 4.6 Cancel execution of productions where unacceptable risks are identified, and document and communicate this to relevant personnel
5. React to emergency situations	5.1 Recognise hazardous situations and abort production as required 5.2 Implement emergency plans as required 5.3 Ensure first aid is provided to injured personnel and emergency services are contacted to provide professional assistance as required 5.4 Clear sites of items that may cause further accident or injury according to safety plans and where possible 5.5 Complete reports documenting incidents according to organisational and legal requirements of relevant authorities

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Performance Criteria	Description
Reading	1.1, 1.6, 1.8, 2.3, 2.6, 3.1, 5.5	Reads and evaluates a series of complex texts to determine how general and specific legislative, regulatory, licensing and work requirements relate to the safety of the production and identification of safety priorities
Writing	1.5, 1.8, 2.2, 2.6, 4.6, 5.5	Writes accurate and comprehensive workplace documentation based on the needs of the production, providing clear, plain English information about safety information and procedures required to address workplace safety and meet organisational and

		legislative requirements
Oral Communication	1.1, 1.2, 4.1, 4.6, 5.3	- Listens to and notes specific information relating to production safety, using listening and questioning skills to confirm and clarify requirements - Participates in an oral exchange that conveys safety requirements and directions and involves some negotiation regarding safety procedures and practices
Navigate the world of work	1.6, 1.7, 2.1, 2.3, 2.6, 4.4-4.6, 5.5	- Meets expectations associated with a management role in the implementation of safety plans, in compliance with organisational procedures and requirements, codes of practice and the legal requirements of regulatory bodies and authorities - Ensures all staff associated with production follow WHS procedures in the execution of their roles during production - Takes responsibility for closure of productions in unacceptable risk situations
Interact with others	1.1, 1.2, 1.5, 1.6, 2.1, 2.4, 4.1, 4.6,	Establishes and uses appropriate methods and practices when communicating with personnel about safety provision and compliance requirements
Get the work done	1.1-1.8, 2.2, 2.3, 2.5, 3.1-3.5, 4.2, 4.3, 4.5, 4.6, 5.1-5.4	- Develops plans to manage complex routine and non-routine tasks with an awareness of how they contribute to the safety of cast, crew and equipment in all production situations - Monitors implementation of plans for compliance with all safety and regulatory requirements, and manages communication - Applies problem-solving techniques to risk management - Makes decisions rapidly in emergencies according to specific procedures defined in plans

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
CUAPPM507 Manage safety aspects of screen productions	CUFPPM503A Manage safety aspects of screen productions	Updated to meet Standards for Training Packages. Minor edits to performance criteria.	Equivalent unit

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>

Assessment Requirements for CUAPPM507 Manage safety aspects of screen productions

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Performance Evidence

Evidence of the ability to:

- review production scripts, schedules, technical reports, safety reports, and licensing and regulatory documents to identify key safety issues and manage risk in production settings
- develop comprehensive and effective safety plans for screen productions in line with:
 - findings and recommendations of pre-production safety reports
 - familiarity with screen production techniques, camera positions and equipment
- monitor implementation of plans to ensure operational activities comply with work health and safety (WHS) regulations and all safety aspects of the screen production are managed
- engage with a range of external emergency and medical service providers to organise emergency medical assistance if, and as, required
- respond to a range of safety issues and problems encountered during production, in line with established protocols and procedures, demonstrating flexibility and problem-solving when unexpected problems and risks arise on location
- use effective verbal and written communication, negotiation and management skills to ensure creative and technical production team members are briefed on the safety plan and to lead them in applying procedures that facilitate a safe production process.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- outline the organisational culture, etiquette, structure, roles and responsibilities of film crew and specialist production and location management personnel involved in screen productions within the context of managing safety and security matters
- describe common production hazards and their potential for causing harm
- identify sources of specialist information on safety issues

- discuss typical issues, problems and challenges of managing safety aspects of screen productions and briefly describe solutions
- describe procedures and protocols for:
 - accessing and engaging with emergency and medical services
 - executing hazardous sequences safely
 - eliminating, isolating or minimising hazards
 - using camera, sound and lighting equipment safely
- outline industry codes and relevant requirements applicable to stunts, special effects, first aid and armoury
- describe key legislation, regulations and standards typically considered in managing safety on a screen production.

Assessment Conditions

Assessment must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical activities experienced in creative arts industry environments. The assessment environment must include access to:

- pre-production safety reports
- screen productions for which safety plans are required
- relevant legislation codes and regulations
- interaction with others.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational educational and training legislation, frameworks and/or standards.

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