



Australian Government

CUAPPM502 Realise productions

Release: 2

CUAPPM502 Realise productions

Modification History

Release	Comments
Release 2	This version released with CUA Creative Arts and Culture Training Package version 2.0. Updated assessment conditions section. Updated modification history section to reflect changed name of training package.
Release 1	This version first released with CUA Creative Arts and Culture Training Package version 1.0.

Application

This unit describes the performance outcomes, skills and knowledge required to plan and manage pre-production and production operations in specialist areas, such as lighting, audio, vision systems, stage management, costume, sets, props, scenic art and staging.

Individuals who apply these skills are expected to display a high level of initiative and judgement as they take responsibility for managing the realisation of production concepts in their area of production expertise.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Media and entertainment production - production management

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Plan realisation of productions	1.1 With reference to production documentation, confirm key objectives and scope of productions with relevant personnel 1.2 Determine cost of, and sources for, required resources according to organisational procedures 1.3 Develop realistic expenditure estimates that conform to budget allocations

	1.4 Identify potential budget overruns and resolve or recommend alternatives to relevant personnel 1.5 Reach agreement on evaluation methods for monitoring progress 1.6 Develop action plans for realising productions; taking deadlines, legislative requirements and a range of other factors into account 1.7 Develop contingency plans to minimise the impact of unexpected events on the process of realising productions 1.8 Reach agreement on action plans and budget, and amend documentation as required
2. Monitor pre-production	2.1 Allocate responsibilities and discuss timelines and other implementation issues with relevant personnel 2.2 Obtain resources and monitor supplies to ensure that work proceeds according to plan 2.3 Engage specialist staff as required 2.4 Follow financial procedures in relation to purchases and record keeping 2.5 Monitor progress of agreed plans against timelines and production requirements 2.6 Identify and respond to problems promptly in consultation with relevant colleagues as required 2.7 Treat colleagues with consideration and respect to develop and maintain effective work relationships 2.8 Attend run-throughs and production meetings to identify changes that need to be made to plans and update and distribute workplace documentation accordingly 2.9 Maintain communication with production departments to ensure a coordinated approach to realising productions
3. Monitor production and post-production operations	3.1 Action technical responsibilities according to production requirements 3.2 Monitor productions during show run and take appropriate action to resolve problems that arise 3.3 Maintain communication with key production personnel at all times 3.4 Participate in evaluations of technical and creative objectives of productions 3.5 Share information from evaluations with colleagues and implement recommendations aimed at improving overall

	effectiveness of production management procedures
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Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Performance Criteria	Description
Reading	1.1, 1.2, 1.6, 2.4	- Interprets production documentation in relation to own duties - Obtains information from a range of written sources
Writing	1.3, 1.6, 1.7, 1.8, 2.2, 2.4, 2.8, 2.9, 3.3, 3.5	Generates and distributes documentation in relation to production management
Oral communication	1.1, 1.4, 1.5, 1.8, 2.1, 2.3, 2.6, 2.7, 2.8, 2.9, 3.3, 3.4, 3.5	- Seeks the views and opinions of others - Obtains information by listening and questioning - Discusses ideas and solutions - Uses clear language in complex formal and informal conversations to contribute information and express requirements
Numeracy	1.2, 1.3, 1.4, 1.6, 2.4, 2.5, 3.5	- Performs calculations when interpreting and working with production budgets - Compares and contrasts numerical data to monitor against agreed plans - Uses mathematical language to discuss evaluations and recommendations
Navigate the world of work	1.3, 1.6, 2.4, 2.5, 2.9, 3.1	- Works independently and collectively with a strong sense of responsibility for goals, plans, decisions and outcomes - Takes responsibility for meeting legal and regulatory requirements within scope of own role - Applies organisational procedures when realising productions - Manages time efficiently to meet work deadlines
Interact with others	1.1, 1.5, 1.8, 2.1, 2.3, 2.6,	Collaborates to achieve joint outcomes and takes a leadership role to help facilitate

	2.7, 2.8, 2.9, 3.3, 3.4, 3.5	effective group interaction and direction
Get the work done	1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 1.7, 1.8, 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 2.8, 2.9, 3.1, 3.2, 3.3, 3.5	- Sequences and schedules complex activities, monitors implementation and manages relevant communication - Assembles documentation on production requirements in a logical sequence - Reviews progress against goals, adjusting plans and resources to cope with contingencies - Implements improvements in production management procedures based on outcome of evaluations - Assesses information and contributes ideas about alternative ways of meeting requirements - Anticipates problems that might arise when realising productions and takes action to minimise their impact - Distributes information electronically - Uses standard word processing and spreadsheet applications to prepare workplace documentation - Applies knowledge of technical equipment to production management duties

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
CUAPPM502 Realise productions (Release 2)	CUAPPM502 Realise productions (Release 1)	Updated assessment conditions section. Updated modification history section to reflect changed name of training package.	Equivalent unit

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>

Assessment Requirements for CUAPPM502 Realise productions

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Performance Evidence

Evidence of the ability to:

- develop action plans for realising productions in selected area of expertise on at least three occasions
- coordinate the pre-production phase, and monitor operations during shows in selected area of expertise
- manage a production work team
- meet deadlines.

Note: If a specific volume or frequency is not stated, then evidence must be provided for each of the above points at least once.

Knowledge Evidence

To complete the unit requirements the individual must:

- describe issues and challenges that typically arise when realising productions in selected area of expertise, and suggest ways of addressing them
- describe costing, budgeting and estimating techniques
- describe similarities and differences between different production areas when it comes to meeting production requirements
- provide examples of work health and safety and legislative and regulatory requirements that are relevant to the process of realising productions.

Assessment Conditions

Assessment must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical activities experienced in creative arts industry environments. The assessment environment must include access to:

- a production venue
- equipment, tools and other resources required to stage a production.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational educational and training legislation, frameworks and/or standards.

Links

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