



Australian Government

CUAPOS511 Edit complex media productions

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package Version 5.0.

Application

This unit describes the skills and knowledge required to make sophisticated creative and technical judgements in the editing of complex media productions. It involves establishing post-production requirements, assessing source materials in line with production requirements, undertaking editing and finalising the edit.

The unit applies to those who play a key role in the creative visualisation of concepts, plots and storylines. They edit a wide range of material for productions such as feature films, television dramas and interactive digital media products. Even though senior editors operate with a high degree of autonomy, they work closely with producers, directors and sound engineers, and are often responsible for supervising other members of a post-production team.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Media and entertainment production – Post-production

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Clarify post-production requirements	1.1 Confirm technical and creative criteria for productions in consultation with required personnel 1.2 Analyse editing processes and available documentation, and contribute creative solutions for productions 1.3 Brief post-production staff on production goals and encourage contribution of creative ideas that meet production requirements 1.4 Assess technical and creative criteria for potential impact on post-production schedules according to production requirements

ELEMENT	PERFORMANCE CRITERIA
	1.5 Identify issues that may affect post-production process and negotiate solutions as required in collaboration with required personnel
2. Prepare for edit	2.1 Assess source materials as identified and monitor for technical and creative contribution to production requirements 2.2 Check source materials are available in required format and are compatible with editing equipment and operating software 2.3 Explore alternative editing decisions where initial concepts are proving unworkable and negotiate adjustments 2.4 Assess requirements for consumables and arrange for adequate supplies to be provided
3. Undertake editing activity	3.1 Identify shots, sequences and additional materials that meet production requirements 3.2 Organise and file selected materials into accessible storage systems according to organisational procedures 3.3 Provide technical and creative feedback to production personnel on source materials upon receipt and suggest creative solutions where problems are identified 3.4 Complete edits using post-production techniques and arrange for specialised post-production techniques to be performed by qualified personnel according to production requirements 3.5 Monitor quality of edited materials according to production requirements and arrange for viewing and evaluation by required personnel on an ongoing basis 3.6 Implement changes and modifications based on ongoing evaluation of edited materials and provide required personnel with documentation for each post-production stage according to project requirements 3.7 Check post-production work environment and practices comply with enterprise work health and safety (WHS) requirements
4. Finalise edit	4.1 Check editing requirements are met and report post-production problems as required 4.2 Compile final editing decisions and display final cuts for evaluation and confirmation with required personnel 4.3 Update required documentation and store according to organisational procedures 4.4 Review and reflect on own performance and note areas for improvement 4.5 Provide feedback on performance to post-production colleagues where appropriate

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

SKILL	DESCRIPTION
Oral communication	- Provides information, and discusses ideas, requirements and solutions using clear, specific language - Obtains information and confirms understanding using listening and questioning
Reading	Interprets required documentation, extracts and reviews important information
Writing	Records and updates detailed post-production documentation with required information and instructions
Initiative and enterprise	Monitors editing quality against established criteria and makes adjustments in response
Planning and organising	- Takes full responsibility for planning, supervision and completion of work in compliance with legal and organisational safety requirements and procedures - Plans, organises and sequences complex tasks and workload for self and others, and manages required communication
Problem solving	- Systematically analyses all required information and criteria and determines editing processes and techniques that fulfil production concepts - Identifies conceptual, technical and scheduling problems during preparation for, and implementation of, editing processes and develops strategic and practical solutions
Self-management	Understands how own role meshes with others and contributes to realisation of creative and technical production goals
Teamwork	- Takes a leadership role in collaborating, consulting and negotiating with production personnel and post-production team - Discusses goals, shares ideas, determines requirements and solutions and provides feedback using selected communication methods and practices
Technology	Fully utilises features of editing software and associated equipment

Unit Mapping Information

Supersedes and is equivalent to CUAPOS501 Edit complex screen productions.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>

Assessment Requirements for CUAPOS511 Edit complex media productions

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Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- edit at least one complex media production according to creative and technical production requirements.

In the course of the above, the candidate must:

- form overview of creative objectives of productions and contribute to discussions about achieving desired outcomes through post-production
- anticipate and resolve issues that may delay completion of work
- check technical quality of source materials and their requirement for production
- supervise all aspects of preparing for and undertaking editing of media productions
- undertake ongoing evaluations of work in progress with required production personnel and adjust edits as required
- follow procedures for completing workplace documentation
- adhere to work health and safety (WHS) requirements.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- roles and responsibilities of post-production personnel
- where post-production fits into the structure of the industry
- current and emerging technologies available for post-production activities
- interaction between creative and technical elements of productions
- typical problems of editing complex productions and common solutions
- current post-production techniques and editing conventions
- features of different editing software and equipment used in post-production
- key aspects of ethical standards and protocols for editors working on productions
- workplace documentation requirements

- organisational procedures for filing selected materials and storing documentation
- impact of changes in production requirements on editing workflow
- WHS requirements that apply to post-production environments.

Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

This includes access to:

- editing equipment and materials
- an environment in which to edit complex media content
- interaction with others required to demonstrate the performance evidence.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational educational and training legislation, frameworks and/or standards.

Links

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