



Australian Government

CUAMCP503 Prepare compositions for publishing

Release: 1

CUAMCP503 Prepare compositions for publishing

Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package version 2.0.

Application

This unit describes the skills and knowledge required by music copyists to prepare compositions for electronic or print publishing.

It applies to individuals who work with publishing house editors on print based scores or take the hand written score of a composer and enter the notation into a computer program.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Performing arts – music composition

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Determine requirements for music publishing	1.1 Clarify music publishing briefs in consultation with appropriate people 1.2 Negotiate a contract for services as required 1.3 Organise required resources
2. Prepare music	2.1 Produce clear and accurate notation of individual parts, using relevant software applications if required 2.2 Adjust work for particular instruments, including range, tone and balance 2.3 Transcribe music from audio sources as required 2.4 Set down work using methods and conventions appropriate to the context and musical style

ELEMENT	PERFORMANCE CRITERIA
	2.5 Proof notated music to ensure consistency in the spelling of rhythmic, harmonic and melodic notation 2.6 Seek advice from appropriate specialists to resolve issues with music sources, including copyright clearances and intellectual property rights 2.7 Discuss work in progress with appropriate personnel, and incorporate feedback as required 2.8 Complete and present work in the required format by agreed deadline
3. Review work	3.1 Seek feedback from appropriate people on the process used to prepare music for publishing 3.2 Evaluate own work and identify areas for future improvement

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Performance Criteria	Description
Reading	2.5, 2.8	Checks texts for accuracy and against requirements of briefs
Writing	2.1, 2.3-2.5, 2.8	- Records work plan and approach in language and a format that is appropriate for the area of specialisation - Employs appropriate conventions to record music
Oral Communication	1.1, 1.2, 2.6, 2.7, 3.1	- Participates in a verbal exchange of ideas, and elicits the view and opinions of others by listening and questioning - Transcribes texts from audio sources
Numeracy	2.8	Applies timeframes in accordance with schedule requirements
Navigate the world of work	1.2, 2.6	- Confirms role requirements with relevant personnel - Identifies, confirms and applies copyright requirements relevant to role
Interact with others	1.1, 1.2, 2.6, 2.7, 3.1	Collaborates with others to convey and elicit information, develop and confirm understanding, and gain feedback

		Follows accepted communication practices and protocols in negotiations
Get the work done	1.1, 1.3, 2.1-2.5, 2.8, 3.1, 3.2	- Plans and prioritises a range of routine and non-routine tasks to meet deadlines - Applies problem solving processes to evaluate options and decide on solutions and improvements - Uses digital technologies to source and manage information and support creative processes

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
CUAMCP503 Prepare compositions for publishing	CUSMCP503A Prepare compositions for publishing	Updated to meet Standards for Training Packages. Minor edits to elements and performance criteria.	Equivalent unit

Links

Companion Volume implementation guides are found in VETNet -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>

Assessment Requirements for CUAMCP503 Prepare compositions for publishing

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Performance Evidence

Evidence of the ability to:

- interpret music publishing briefs
- prepare different types of compositions for publishing, including one that has parts
- notate and proofread music for publication
- evaluate own work and identify ways to improve

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- explain publishers' requirements in relation to notation of music
- explain musical protocols and customs for notating and editing music for publication
- describe features of a range software tools/packages and other resources that might be required for notating music for publication
- explain file formats that might be used for publishing music
- describe copyright issues and intellectual property rights in the context of preparing compositions for publishing
- outline issues and challenges that typically arise in the context of preparing compositions for publishing, and how they might be overcome.

Assessment Conditions

Assessment must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical activities experienced in creative arts industry environments. The assessment environment must include access to:

- opportunities for preparing compositions for publishing

- printed scores or recorded performances.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational educational and training legislation, frameworks and/or standards.

Links

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