



Australian Government

CUAIND303 Work effectively in the music industry

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package version 2.0.

Application

This unit describes the skills and knowledge required to work in the music industry.

It applies to individuals, including musicians, composers, administrators, sound mixers, editors and recordists.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Industry capability – industry context

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Maintain currency of own industry knowledge	1.1 Identify trends and emergent technologies in the music industry, using appropriate sources of information 1.2 Identify likely effects of industry trends on own work practice 1.3 Liaise with relevant people to identify learning opportunities to incorporate trends and emergent technologies in own work practice 1.4 Undertake identified learning opportunities to improve own work practices
2. Establish work and contractual relationships	2.1 Share information and ideas with relevant people in the music industry 2.2 Identify issues, problems and conflict encountered in the workplace, and propose ways to resolve 2.3 Discuss, confirm and document agreements and contracts with

ELEMENT	PERFORMANCE CRITERIA
	relevant people 2.4 Use effective techniques to maintain work and contractual relationships
3. Complete work tasks	3.1 Prioritise work tasks and establish deadlines to accommodate daily workload variations, in discussion with relevant people 3.2 Identify and plan for factors that may affect the completion of work tasks within deadlines 3.3 Complete work tasks within deadlines and in accordance with legislative and regulatory requirements 3.4 Observe copyright and intellectual property requirements when accessing and using material from the internet 3.5 Seek feedback on own work performance from relevant people, and adjust as necessary to improve work practice

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Performance Criteria	Description
Learning	1.3, 1.4, 3.5	- Identifies and participates in activities to improve work practice - Actively seeks and uses feedback from others to enhance work performance
Reading	1.1	Comprehends texts in a range of information sources related to industry trends and innovations
Writing	2.3	Documents agreements using appropriate language and format
Oral Communication	1.3, 2.1-2.4, 3.2, 3.5	Participates in discussions and negotiations using language appropriate to audience and context
Numeracy	3.1, 3.2	Performs calculations required to establish timeframes and monitor progress
Navigate the world of work	3.4, 3.5	Takes responsibility for meeting legal and regulatory requirements within scope of own role
Interact with	1.3, 2.1, 2.2, 2.3,	Builds rapport to establish and maintain effective work relationships

others	2.4, 3.2, 3.5	• Uses interpersonal skills to negotiate acceptable outcomes • Follows accepted communication practices and protocols when sharing information or discussing work performance
Get the work done	1.1-1.3, 2.3, 2.4, 3.1, 3.3, 3.4	• Plans and prioritises routine tasks to meet required deadlines • Implements actions according to plans, monitors progress and makes adjustments if necessary • Identifies the effects of digital technologies on own role

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
CUAIND303 Work effectively in the music industry	CUSIND301B Work effectively in the music industry	Updated to meet Standards for Training Packages. Minor edits to elements and performance criteria.	Equivalent unit

Links

Companion Volume implementation guides are found in VETNet - <https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>