



Australian Government

CUACNM412 Prepare display mounts for collection material

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package version 5.0.

Application

This unit describes the skills and knowledge required to prepare sites for the display of collection material. It involves planning the assembly and construction of display mounts, preparing for the display of cultural material and constructing required components.

The unit applies to those who construct and assemble display areas with temporary or permanent components. In large cultural organisations, this work may constitute a complete job and be the responsibility of qualified tradespeople working under the guidance of curators and other specialised senior staff. In smaller organisations, people with a wide range of general and collection-management responsibilities may undertake this role, either under supervision or autonomously.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Cultural services – Collection management

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Plan construction of display mounts	1.1 Locate and confirm collection material to be displayed in discussion with required personnel 1.2 Receive and interpret plans and other required documentation 1.3 Estimate and confirm site requirements according to organisational policies and procedures associated with display components and assembly of mounts 1.4 Confirm mounting and display requirements, components and timelines

	1.5 Assess potential risks and refer to required personnel
2. Prepare for the display of collection material	2.1 Determine equipment and materials to be used according to display requirements 2.2 Identify cultural sensitivities and conservation requirements of collection material and check and test mounting and display components for compatibility with requirements 2.3 Confirm mounting and display components are capable of being disassembled and reassembled to meet relocation requirements 2.4 Maintain records relating to the preparation process and provide to required personnel according to organisational policies and procedures
3. Construct or assemble mounts and display components	3.1 Assemble existing structure or complete construction according to organisational policies and procedures and within required timeframes 3.2 Anticipate and address technical problems that arise during process within scope of own role and escalate if required 3.3 Record information relating to construction and assembly according to organisational policies and procedures and refer to required personnel 3.4 Clean-up work site and dispose of waste according to organisational policies and procedures 3.5 Seek feedback on own work and note areas for improvement

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

SKILL	DESCRIPTION
Numeracy	- Compares and calculates basic measurements when estimating display, mounting and site requirements - Calculates with whole numbers and routine fractions or decimals
Oral communication	- Participates in a verbal exchange of ideas and elicits the views and opinions of others using listening and questioning techniques - Communicates with others using applicable tone and language
Reading	Identifies and interprets information from different procedures, drawings, work plans and exhibition documentation and determines work requirements
Writing	Accurately documents requirements and outcomes using clear and specialised language
Initiative and enterprise	Completes work tasks using methods and tools that meet organisational policies and procedures

SKILL	DESCRIPTION
Planning and organising	• Takes responsibility for planning, sequencing and prioritising tasks and own workload • Determines resource and equipment requirements and works logically and systematically when undertaking clearly defined and familiar tasks • Uses appropriate methods and tools to complete work tasks
Problem solving	• Anticipates potential problems and contributes to solutions and risk management strategies
Self-management	• Accepts responsibility and ownership for tasks and makes decisions about the need to coordinate work with others • Takes personal responsibility for following policies, procedures and meeting deadlines
Teamwork	• Collaborates and cooperates with others when completing work tasks

Unit Mapping Information

Supersedes and is equivalent to CUACNM402 Prepare display mounts for collection material.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>

Assessment Requirements for CUACNM412 Prepare display mounts for collection material

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Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- prepare at least two display mounts for collection material according to organisational policies and procedures.

In the course of the above, the candidate must:

- assess and agree on mounting and display requirements with required personnel
- plan and organise construction work within required timeframes and established equipment and material requirements
- construct and assemble mountings for the display of collection material, or adapt an existing structure to accommodate the display according to organisational policies and procedures
- finalise work processes, clean work site and dispose of or recycle waste according to organisational policies and procedures
- complete records relating to finished work.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- organisational policies and procedures regarding dealing with collection material, including those relating to:
 - cultural sensitivities
 - safety requirements
 - record keeping
 - formats for producing required documentation
 - cleaning work sites
 - disposing of and recycling waste

- common equipment, methods and materials used when constructing and assembling mounts to display collection material
- conservation issues to be considered when displaying collection material
- security and site requirements for displaying collection material
- construction and assembly techniques for commonly used display structures
- work health and safety (WHS) requirements related to preparing display mounts.

Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

This includes access to:

- equipment, tools and materials used for display of a collection
- collection material that needs to be mounted for display
- policies and procedures manuals relevant to collection material
- sources of specialist advice.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational educational and training legislation, frameworks and/or standards.

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