



Australian Government

Assessment Requirements for CUACNM301 Move and store collection material

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package version 2.0.

Performance Evidence

Evidence of the ability to:

- identify nature and scope of movement or storage work through review of workplace documentation and consultation with relevant personnel
- determine the job-specific requirements, based on the collection material to be moved and stored, and any cultural protocols and stakeholders to be considered
- prepare identified requirements, seeking specialist advice or assistance where required
- handle, move and store collection items using appropriate tools, equipment, techniques and organisational procedures to maintain the integrity of the collection material and meet required timeframe for movement and storage
- use safe and sustainable work practices during movement and storage work to:
 - handle collection material safely
 - use transport equipment and packaging material safely
 - minimise hazards during the work.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- explain the key organisational procedures and guidelines relating to:
 - storage and transport documentation and records
 - use of materials, tools and equipment, including labelling
 - manual handling and work health and safety (WHS) procedures and requirements
 - preventive pest management processes
 - waste recycling and disposal
- describe the packing and storage approaches and techniques for:

- culturally sensitive material
- different types of collection material
- internal and external transportation
- short and long-term storage
- explain the record-keeping procedures for collection movement and storage
- identify the security requirements and issues to be considered when moving or storing collection material.
- list sources of specialist advice for moving and storing collection material.

Assessment Conditions

Assessment must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical activities experienced in creative arts industry environments. The assessment environment must include access to:

- a collection to be moved and stored
- materials, tools and equipment for packing, moving and storing collection items
- organisational procedures relating to moving and storing collection material
- sources of advice.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational educational and training legislation, frameworks and/or standards.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>