



Australian Government

Department of Education, Employment and Workplace Relations

CSCTRA203A Navigate transport

Revision Number: 2

CSCTRA203A Navigate transport

Modification History

CSCTRA203A Release 2: Layout adjusted. No changes to content.
CSCTRA203A Release 1: Primary release.

Unit Descriptor

This unit of competency describes the outcomes required to navigate transport in urban and rural environments.

Application of the Unit

This unit applies to staff whose duties involve the navigating of transport. These staff members may be from a range of occupational areas within correctional services and may include casual and contracted staff.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Not applicable.

Employability Skills Information

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a unit of competency.

Performance criteria describe the required performance needed to demonstrate achievement of the element. Where ***bold italicised*** text is used, further information is detailed in the required skills and knowledge and/or the range statement. Assessment of performance is to be consistent with the evidence guide.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1 Design efficient transport routes.	1.1 Check and confirm the destination and itinerary from the assignment information. 1.2 Prepare and check maps and navigation equipment and information for relevance to assignment. 1.3 Plot positions and destination according to the assignment requirements, information from maps and site locations. 1.4 Check map information and environmental conditions and confirm to determine a safe and timed route. 1.5 Check transport and receiving agencies to ensure that access and thoroughfare are available. 1.6 Confirm permission for access to restricted sites.
2 Navigate to destination.	2.1 Use records of route information and navigation aids to reach the destination. 2.2 Check and confirm locations according to procedures, safety margins and hazards. 2.3 Change routes when conditions and procedures require. 2.4 Report unexpected changes to plans. 2.5 Confirm arrival and conditions according to operating procedures. 2.6 Report transport details and incidents. 2.7 Check and confirm the status of equipment and report details and conditions.

Required Skills and Knowledge

This section describes the essential skills and knowledge and their level, required for this unit.

Required skills:

- route preparation that checks and confirms factors, options and potential problems
- checking and confirming assignment details and requirements
- interpreting maps and route directions for a range of routinely required destinations
- changing plans to take into account new conditions and requirements
- checking and confirming the condition of all equipment used
- navigate transport according to organisation's policies and procedures
- using and maintaining vehicles and related equipment according to manufacturer instructions
- completing all records and reports required by the organisation.

Required knowledge:

- organisation's policies and procedures for transport
- manufacturer instructions for use and maintenance of vehicles and related equipment.

Evidence Guide

The Evidence Guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, the range statement and the Assessment Guidelines for this Training Package.

Overview of assessment

Evidence for assessment must be gathered over time in a range of contexts to ensure the person can achieve the unit outcome and apply the competency in different situations or environments.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

In addition to integrated demonstration of the elements and their related performance criteria, look for evidence that confirms:

- the knowledge requirements of this unit
- the skill requirements of this unit
- application of employability skills as they relate to this unit
- ability to navigate a vehicle in a range of (two or more) contexts or occasions, over time.

Context of and specific resources for assessment

Valid assessment of this unit requires:

- a workplace environment or one that closely resembles normal work practice and replicates the range of conditions likely to be encountered by an individual responsible for navigating transport as part of a coordinated team including coping with difficulties, irregularities and changes to routine
- copies of legislation, policies, procedures and guidelines relating to navigating transport
- access to appropriate learning and assessment support when required.

Method of assessment

The following assessment methods are suggested:

- observation of performance in routine workplace activities within a range of agreed responsibilities and in various work locations
- written and/or oral questioning to assess knowledge and understanding
- completion of workplace documents and reports produced as part of routine work activities
- third-party reports from experienced practitioners
- completion of performance feedback from supervisors and colleagues.

Guidance information for assessment

Assessment methods should reflect workplace demands, and any identified special needs of the candidate, including

language and literacy implications and cultural factors that may affect responses to the questions.

In all cases where practical assessment is used it will be combined with targeted questioning to assess the underpinning knowledge.

Range Statement

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. ***Bold italicised*** wording in the performance criteria is detailed below. Add any essential operating conditions that may be present with training and assessment depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts.

Environmental conditions will include:

- road conditions
- choice of routes
- need to vary routes for security purposes
- weather conditions
- distances
- number of locations
- timeframe.

Unit Sector(s)

Transport and escort.

Competency field

Not applicable.