



Australian Government

CSCSAS029 Manage security

Release: 1

CSCSAS029 Manage security

Modification History

Release 1. This is the first release of this unit of competency in the CSC Correctional Services Training Package Release 5.0

Application

This unit involves the skills and knowledge required to manage security.

It includes the skills required to ensure compliance with security procedures, maintain the safety and security of staff and/or offenders and maintain safety and security documentation.

This unit applies to those working with offenders/detainees/staff in prisons, secure custodial centres and community facilities under custodial supervision, with responsibility for managing security matters.

An individual undertaking this role works independently, drawing upon support from a range of established resources. The role requires complex task organisation, analysis and decision making skills. Working as part of a coordinated team is integral to the role.

Statutory/legislative requirements apply to this unit and may vary across states and territories. Users are required to check with the relevant jurisdiction for current requirements before undertaking this unit.

Pre-requisite Unit

Not applicable.

Competency Field

Safety and security

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

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|---|--|
| 1 Ensure compliance with security procedures | 1.1 Identify all security and emergency procedures relevant to own work role |
| | 1.2 Oversee implementation of relevant security procedures according to the level of risk |
| | 1.3 Provide instruction to work group on potential security risks |
| | 1.4 Report potential breaches of security and/or equipment faults to appropriate authority |
| 2 Maintain safety and security of staff and/or offenders | 2.1 Maintain dynamic security actions by ensuring regular and consistent interaction with offenders or staff and sharing of information and observations as appropriate |
| | 2.2 Ensure security functions and activities relating to the care and wellbeing of offenders are implemented |
| | 2.3 Respond to security breaches involving staff or offenders |
| 3 Maintain safety and security documentation | 3.1 Participate in the routine review of security procedures and responses according to own level of responsibility |
| | 3.2 Complete security documentation in accordance with organisational procedures |
| | 3.3 Manage security files in accordance with organisational procedures |

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Correctional Services Training Package Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to CSCSAS020 Manage security.

Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=114e25cd-3a2c-4490-baae-47d68dcd2fde>

Assessment Requirements for CSCSAS029 Manage security

Modification History

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least two occasions and include:

- using a range of communication equipment and information sources
- maintaining accurate documentation
- making appropriate security decisions based on the level of risk
- using effective oral and written communication
- following the chain of command when reporting.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- organisational policies and procedures related to security and security documentation
- risks factors related to security
- code of conduct
- duty of care
- emergency codes and alarms
- privacy of personal and sensitive information
- staff roles, responsibility, and delegations in security matters.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- acceptable means of simulation assessment
- applicable documentation, including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and PPE currently used in industry.

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