



Australian Government

CSCSAS020 Manage security

Release: 2

CSCSAS020 Manage security

Modification History

Release 2

This unit was released in CSC Correctional Services Training Package release 2.0.

Release 1

This unit was released in CSC Correctional Services Training Package release 1.0 and meets the Standards for Training Packages.

Application

This unit involves the skills and knowledge required to manage security.

It includes the skills required to ensure compliance with security procedures, maintain the safety and security of staff and/or offenders and maintain safety and security documentation.

This unit applies to those working with offenders/detainees/staff in prisons, secure custodial centres and community facilities under custodial supervision, with responsibility for managing security matters.

Those undertaking this unit work independently, drawing upon support from a range of established resources. The role requires complex task organisation, analysis and decision making skills. Working as part of a coordinated team is integral to the role.

Statutory/legislative requirements apply to this unit and may vary across states and territories. Users are required to check with the relevant jurisdiction for current requirements.

Pre-requisite Unit

Not applicable.

Competency Field

Safety and security

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

- | | |
|---|--|
| 1 Ensure compliance with security procedures | 1.1 Identify all security and emergency procedures relevant to own work role

1.2 Oversee implementation of relevant security procedures according to the level of risk

1.3 Provide instruction to work group on potential security risks

1.4 Report potential breaches of security and/or faults to appropriate authority |
| 2 Maintain safety and security of staff and/or offenders | 2.1 Maintain dynamic security actions by ensuring regular and consistent interaction with offenders or staff and sharing of information and observations

2.2 Ensure security functions and activities relating to the care and wellbeing of offenders are implemented

2.3 Respond to security breaches involving staff or offenders |
| 3 Maintain safety and security documentation | 3.1 Participate in the routine review of security procedures and responses according to own level of responsibility

3.2 Complete security documentation

3.3 Manage and store security files |

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

No equivalent unit.

Links

CSC Correctional Services Training Package Companion Volume Implementation Guide at: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=114e25cd-3a2c-4490-baae-47d68dcd2fde>

Assessment Requirements for CSCSAS020 Manage security

Modification History

Release 2

These Assessment Requirements were released in CSC Correctional Services Training Package release 2.0.

Release 1

These Assessment Requirements were released in CSC Correctional Services Training Package release 1.0 and meet the Standards for Training Packages.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least two occasions and includes:

- using a range of communication equipment and information sources accurately
- maintaining accurate documentation
- making decisions
- using effective oral and written communication

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- organisation's policies and procedures related to security and security documentation
- code of conduct
- duty of care
- emergency codes and alarms
- staff roles, responsibility and delegations in security matters

Assessment Conditions

Assessors must hold credentials specified within Standard 1 of the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within Standard 1 of the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in suitable workplace operational situations. Where this is not appropriate, assessment must occur in suitable simulated workplace operational situations reflecting actual industry workplace conditions that closely resembles normal work practice and replicates the range of conditions likely to be encountered by an individual providing support to

offenders in Aboriginal and Torres Strait Islander communities effectively as part of a coordinated team, including coping with difficulties, irregularities and changes to routine.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- relevant and appropriate materials, tools, facilities, equipment and personal protective equipment currently used in the industry
- applicable documentation relevant to the industry including workplace policies, procedures, industry standards, equipment specifications, regulations, codes of practice and operation manuals
- case studies and workplace scenarios to capture the range of situations likely to be encountered.

Links

CSC Correctional Services Training Package Companion Volume Implementation Guide at: - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=114e25cd-3a2c-4490-baae-47d68dcd2fde>