



Australian Government

CSCSAS003 Maintain the security of premises

Release: 1

CSCSAS003 Maintain the security of premises

Modification History

Release	Comments
1	This unit was released in CSC Correctional Services Training Package release 1.0 and meets the Standards for Training Packages. This unit supersedes and is equivalent to CSCSAS203A Maintain the security of premises. • PC 1.1 wording revised

Application

This unit describes the skills required to patrol premises, monitor security systems and respond to security alarm calls.

This unit applies to those working in detention centres, correctional centres or prisons, community corrections offices, justice administration offices and on work sites where detainees, prisoners or offenders are under statutory supervision.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to, particularly those related to monitoring premises.

Those undertaking this unit work independently but regularly use familiar support resources to perform routine tasks in a moderate range of familiar and less familiar contexts. The unit requires basic analysis and communication skills.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

Safety and security

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the	Performance criteria describe the performance needed to demonstrate

essential outcomes	achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.
1. Patrol premises	1.1 Visit control points and make routine telephone or radio calls to control room according to procedures. 1.2 Check security equipment for serviceability according to standard operating procedures. 1.3 Identify and report faults and damage to security equipment. 1.4 Monitor and identify risks to security during patrols and report observations.
2. Monitor security system	2.1 Set and verify electronic security and protection systems. 2.2 Report and record system malfunctions clearly and accurately and in the required format. 2.3 Identify all signals received and take action according to response procedures. 2.4 Maintain logbooks and reports in a clear, accurate and legible manner and in the required format.
3. Respond to security alarm calls	3.1 Interpret all alarm signals correctly, identify sources and causes of alarms and notify authorised staff. 3.2 Respond to alarms promptly and according to instructions and emergency procedures. 3.3 Use and interpret codes and call signs correctly in all radio and telephone communication. 3.4 Report incidents accurately and in the required format.

Foundation Skills

The foundation skills demands of this unit have been mapped for alignment with the Australian Core Skills Framework (ACSF). The following tables outline the performance levels indicated for successful attainment of the unit.

ACSF levels indicative of performance:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Learning N/A					Reading					Writing					Oral communication					Numeracy N/A				
Performance variables																								
1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Support					Context					Text complexity					Task complexity									

Further information on ACSF and the foundation skills underpinning this unit can be found in the [Foundation Skills Guide](#) <http://www.govskills.com.au/guides/correctional-services/foundation-skills-guide> on the GSA website.

Unit Mapping Information

Supersedes and is equivalent to CSCSAS203A Maintain the security of premises.

Links

Companion Volume implementation guides are found in VETNet -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=114e25cd-3a2c-4490-baae-47d68dcd2fde>

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Assessment Requirements for CSCSAS003 Maintain the security of premises

Modification History

Release	Comments
1	These Assessment Requirements were released in CSC Correctional Services Training Package release 1.0 and meet the Standards for Training Packages.

Please refer to the advice in the CSC Assessment Guide.

Performance Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the candidate must demonstrate evidence of performance of the following on at least one occasion.

- using a range of different security systems and equipment for the purpose and in the manner intended and authorised
- responding to signals and alarms with the correct action, urgency and process required by instructions and procedures
- using communication codes and signals
- recording and documenting observations and security information

Knowledge Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the depth of knowledge demonstrated must be appropriate to the job context of the candidate.

- organisation's policies and procedures related to monitoring premises
- use of alarm systems and electronic monitoring equipment
- alarm codes and signals used in the organisation
- risks and the requirements for identifying and responding to them
- requirements for incident records and reports
- duty of care

Assessment Conditions

Valid assessment of this unit requires a workplace environment or one that closely resembles normal work practice and replicates the range of conditions likely to be encountered when monitoring and maintaining security of premises, including coping with difficulties, irregularities and breakdowns in routine.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

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