



Australian Government

Assessment Requirements for CSCORG046

Coordinate a work team

Release: 1

Assessment Requirements for CSCORG046 Coordinate a work team

Modification History

Release 1. This is the first release of this unit of competency in the CSC Correctional Services Training Package Release 5.0

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on two occasions and include:

- using effective communication techniques related to mediation, mentoring, collaboration and cooperation
- providing feedback and updates on work group progress and achievements
- responding to conflict in accordance with organisational guidelines
- recognising organisational priorities and allocating tasks to team members accordingly
- developing action plans
- completing relevant workplace documentation.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- relevant legislation and organisational policies and procedures related to leadership and coordinating a work team
- strategies for performance development in the workplace
- principles of effective team operation
- effective communication techniques
- principles of conflict resolution
- relevant training and development opportunities and impact
- organisational strategic priorities and objectives
- time management techniques.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the

time of assessment.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- acceptable means of simulation assessment
- applicable documentation, including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and PPE currently used in industry.

Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=114e25cd-3a2c-4490-baae-47d68dcd2fde>