



Australian Government

CSCOFM030 Support offender rehabilitation and reintegration in the community

Release: 1

CSCOFM030 Support offender rehabilitation and reintegration in the community

Modification History

Release 1.0.

This unit was released in CSC Correctional Services Training Package release 2.0.

Application

This unit describes the skills and knowledge required to identify specific needs of offenders and support rehabilitation and reintegration in the community through casework.

This unit applies to individuals working in custodial and non-custodial environments who contribute to offender case management activities as part of their role.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to.

Statutory/legislative requirements apply to this unit and may vary across states and territories. Users are required to check with the relevant jurisdiction for current requirements.

Pre-requisite Unit

Not applicable

Competency Field

Offender management

Unit Sector

Not applicable

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Assist in identifying

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.1 Identify specific needs and protective factors of the

individual needs of offender		offender by referring to relevant sources, and confirm with the offender through oral questioning
	1.2	Identify family, community, cultural and social considerations of the offender during assessment
	1.3	Identify indicators of behavioural concern, and confirm assessed risks to the offender and others with case manager
	1.4	Negotiate individual goals and objectives with the offender ensuring they are specific, measurable, attainable, relevant and timely
	1.5	Identify and explore short- and long-term learning and development activities with the offender to encourage self-determination
2 Contribute to a case management plan	2.1	Identify a range of interventions to address needs of the offender, and consult support services to confirm they appropriately address the needs of the offender
	2.2	Define and confirm roles, rights, responsibilities and accountabilities in the plan, and explain to the offender
	2.3	Negotiate ongoing processes to review and monitor achievement of goals in the plan with the offender to promote positive behavioural changes
	2.4	Explain issues and consequences that may arise from involuntary participation or resistance to the negotiable and non-negotiable aspects of the plan to the offender
	2.5	Obtain agreement on the finalised plan, timeframes and resourcing from all relevant people
3 Support implementation, monitoring and review activities of a case management plan	3.1	Implement practical arrangements to remove possible barriers to success to support offender participation
	3.2	Monitor offender's progress and involvement regularly, and document and report to all relevant parties
	3.3	Provide feedback, encouragement and positive reinforcement to the offender regarding their progress against agreed goals
	3.4	Review suitability and effectiveness of the plan on a continual basis, and re-negotiate any changes with all

relevant people

- 3.5** Document and report outcomes in accordance with workplace policies and procedures

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

No equivalent unit.

Links

CSC Correctional Services Training Package Companion Volume Implementation Guide at: - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=114e25cd-3a2c-4490-baae-47d68dcd2fde>

Assessment Requirements for CSCOFM030 Support offender rehabilitation and reintegration in the community

Modification History

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and includes:

- using appropriate communication techniques including interpreters/translators to:
 - confirm needs of offenders
 - collaborate with all relevant parties to contribute to a case plan to address offender's needs
 - confirm that the offender understands all aspects of the process
- facilitating case management plan activities including:
 - assessing available information
 - documenting plans
 - observing and collecting feedback about behaviour, actions and progress
 - responding to changes as required

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- relevant workplace policies and procedures, and legislation and statutory requirements related to case management
- educational and vocational skills training programs available to support rehabilitation and reintegration
- strategies for reducing re-offending and rehabilitation in line with agency policies and procedures
- basic understanding of casework principles and procedures including:
 - client focussed approach
 - inclusiveness and acceptance
 - self-determination
 - SMART goal setting
 - barriers to success
 - measures of success

- information collection techniques
- cultural considerations
- local services and resources available for casework activities
- monitoring, review and revision methods
- factors affecting offender individual needs, including:
 - cultural
 - age
 - gender identity
 - sexual orientation
 - diagnosed medical conditions
 - disabilities including:
 - physical
 - intellectual
- protective factors for offenders including:
 - family and community support
 - housing and accommodation
 - cultural identity
 - income sources
 - access to support services
- indicators of risk for offenders including:
 - impact of experience with the justice system
 - mental illness
 - addiction or drug use
 - withdrawal
 - self-harm
 - history of trauma or abuse
- communication strategies used to work with offenders in case management plans including:
 - verbal
 - written
 - other non-verbal
 - language
 - styles
 - active listening
 - receiving and providing feedback
 - correct use of interpreters/translators

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in suitable workplace operational situations. Where this is not appropriate, assessment must occur in suitable simulated workplace operational situations reflecting actual industry workplace conditions that closely resembles normal work practice and replicates the range of conditions likely to be encountered by an individual supervising offender's as part of a coordinated team, including coping with difficulties, irregularities and changes to routine. Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- relevant and appropriate materials, tools, facilities, equipment and personal protective equipment currently used in the industry
- applicable documentation relevant to the industry including legislation, workplace policy, procedures and protocols, industry standards, equipment specifications, regulations, codes of practice and operation manuals
- case studies and workplace scenarios to capture the range of situations likely to be encountered.

Links

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